

# TOWN OF DANBURY - Board of Selectmen

## Regular Meeting Minutes Wednesday , November 2, 2016 6pm

**Members Present:** Jessica Hatch, Chair  
Lyn England  
James Phelps  
Administrative Assistant Karen Padgett

**Appointments:** Mike Daughen  
6:15 Nancy Parker  
6:30 Tricia Taylor  
6:45 Andy Phelps  
7:00 Chief Suckling  
7:15 Library Trustees

### **Checks/Applications/Signatures**

- **Payroll and Accounts Payable Manifests** were signed.
- Jessica Hatch made a motion to accept the minutes of 10/19 as written, seconded by Jim Phelps. Motion carried.
- Intent to Cut FEINAUER 403-023 Motion made by Jim, seconded by Lyn to approve and sign the intent to cut for 403-023. Motion passed.
- Sylvia Hill came in to notarize Selectmen's signatures on 4 deeds for the abutter's property sale that have been completed.
- Merton Austin dropped off the new form for Forest Fire warden appointments. Jim made a motion to approve the forest fire warden appointments, seconded by Lyn England. Motion carried and Jessica Hatch signed the form.
- James Phelps made a motion to sell the 2004 Dodge Charger police cruiser to David Stepp for \$2500. The motion was seconded by Jessica Hatch and the motion carried. The Charger sale was advertised on craigslist and the car was by the side of Route 104 at Phelps Construction with a "for sale" sign posted.

### **Old Business:**

- The dry hydrant Shoreland Permit by Notification application sent to the State by Horizons Engineering was sent back by David Rosengarten of NH DES along with the check. He indicated the Wetlands Permit by Notification was sufficient.
- The new propane tank has been installed at the fire station.
- **Mike Daughen** updated the board on his issue with the neighbor's property. The backhoe has been moved but not removed. The fence work is moving slowly. He stated that the problem is not the fence, the problem is that the property needs to be cleaned up. They have refused a visit from the Selectboard. He invited the Board to come onto his property to see the extent of the junk in the yard. The Board made plans to go and look at the property.

### **New Business:**

- The Selectboard reviewed and discussed information for setting the tax rate. The overlay for abatements was discussed at length. The FairPoint litigation is still an issue and there could be an increase in abatements because of the statistical update. It was determined that in order to keep the tax rate at \$23.00, the same rate as the previous 2 years, that \$90,000 would be used for overlay and \$135,000 taken from the fund balance.  
James Phelps made a motion to put \$90,000 in overlay and take out what is necessary from fund balance to maintain the tax rate at \$23.00, seconded by Jessica Hatch. Motion passed unanimously. The amount allocated from fund balance to reduce taxes is approximately
- Health Trust renewal documents for full time employee health insurance must be signed and returned by December 12, 2016. No action was taken at this time.
- James Phelps made a motion to use Huckleberry Propane for the new propane furnace at the Fire Station, seconded by Jessica Hatch. Motion passed 3-0.

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## Budget Meetings:

### **Tricia Taylor, Town Clerk and Tax Collector**

The Town Clerk/Tax Collector budget request shows increases in deputy wages with an increase in hours, computer support for the tax software and Comcast and mileage for training and conferences. A decrease of \$500 was shown for workshops and conferences. Overall the budget request is up \$950 over 2016. The Board thanked Tricia for coming in.

### **Andy Phelps, Cemetery Sexton**

Most items are remaining the same with the exception of an additional \$100 in maintenance supplies. Equipment repair was added for \$100. Andy mentioned that part time labor costs can be affected by community service participants. Also, there is no expense to the tax dollar in burial expenses. Income is received that covers this cost.

The gate at Elmwood Cemetery has been repaired. The new riding lawn mower will be delivered in the spring. Jim Phelps stated that the cemeteries look good. The Board thanked Andy for coming in.

**Chief Suckling** contacted the Board and let them know he was on a call in New Hampton and would not be able to make his scheduled meeting. His meeting will be rescheduled.

### **Linda Higbee and Sharon Klapyk, Library Trustees**

Proposed library wages increased to cover wages for meetings and training that had not been paid for in the past. The trustees requested additional funds for office supplies, repairs and maintenance, telephone, and postage. Overall the budget request for 2017 is \$901 over the 2016 budget.

## **AA**

- With the new waste oil burner at the Highway garage, their oil usage is down considerably. So far this year they have spent \$218 for fuel oil. In 2015 \$2353.04.
- 4 of the auction buyers have not recorded their deeds. Karen will send out reminder letters that it is the owner's responsibility to record the deeds.
- IRS 941 and NH Employment security reporting has been done for the 3rd quarter.
- Rita Donaldson from Municipal Resources, Inc. was here for 3 hours on 10/31.

## FYI

- NRRA Full of Scrap
- LRPC Request for interest in creating groundwater ordinance
- Reminder letter sent to Jan Cassidy - paid for property that was going to be deeded. Have not been able to transfer property until documentation received naming her as executor of estate
- Propane tank at Fire Station paperwork - no action needed
- Letter of Map amendment Flood Zone for 151 High Street -Bourbeau
- Ford Mill property on list is scheduled to be visited by Diane Frechette of the NH DRA
- Kimberly Dale payment schedule /paid 1st payment

**Nancy Parker** did not show up to discuss DCC issues

At 7:45 Lyn England made a motion to adjourn, seconded by Jessica Hatch. Motion carried 3-0.

Respectfully submitted Karen Padgett, Administrative Assistant