

TOWN OF DANBURY - Board of Selectmen

Meeting Minutes Wednesday , October 4, 2017 6:00 pm

Members Present: Lyn England, Chair
James Phelps
Jessica Hatch
Administrative Assistant: Karen Padgett

Appointments

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| 6:00 | Marie Pelletier, Lake Sunapee Bank |
| 6:00 | Cindy Perkins, CNP |
| 6:45 | Andy Phelps, auditor |
| 7:00 | George Heaton, Alex Bernhardt, Northern Rail Trail |
| 7:00 | Alan Huntoon |
| 7:15 | Beth Gardner |

Checks/Applications/Signatures

- **Payroll and accounts payable** were signed
- Jim made the motion to approve the **minutes** of 9/20/2017 , seconded by Jessica. Motion carried, 3-0.
- **Building Permit 30-2017B James Walsh 411-064** was presented to remove and replace a deck and build a new screen room under the deck. Motion made by Jessica to approve the building permit for James Walsh, seconded by Jim. Motion passed unanimously.
Building Permit 31-2017B Robert Arsenault -411-120 was presented for a 12x20x8 portable garage. Jim made the motion to approve the building permit for Robert Arsenault, seconded by Jessica. Motion passed unanimously.
- **Mark Hodapp** submitted an **Application for Current Use** adding two parcels to the existing application, 406-072 and 406-086 for a total of .96 acres. Jim made a motion to approve the application, seconded by Jessica. Motion carried 3-0 and application was signed.
- The Selectmen signed the previously approved tax payment agreement for Alice Sysak, owner of 714 Waukeena Lake Road. A copy of the fully executed document will be sent to Ms. Sysak.
- The Selectmen signed a memo to Treasurer requesting that \$52,570 from the Ragged Mountain Resort Roadway Improvement Fund be transferred into the town operating account.

Old Business

- **Shane and Jennifer Barnes** agreed to pay \$400 monthly rent to continue to live in the town owned property at 29 Lilac Lane. This property was previously owned by Wilbur Grace and taken by tax deed in January of this year. Per town attorney Bart Mayer, a standard lease form is ok to use. Jim will get a form for Karen to use as a template. The first rent payment is due 10/15.
- The estimate for engraving the plates for the Boston Post cane plaque is \$119.00. This amount was ok'd by the Selectboard and the engraving will be done the week of October 23. The cane will be presented to Joe Bouley on October 21 at 9am at the Town Hall.

New Business:

- Resident Bonnie Fletcher of Deckmans Rd has requested that a "no parking" sign be placed in front of the mail boxes at the top of Ragged Mountain Road. During busy days in the winter, cars park in front of the mailboxes and mail cannot be delivered. Jim stated that the winter parking situation along Ragged Mt Rd was discussed at a Planning Board meeting on July 11 with Ryan Schramm of Ragged Mountain Resort in attendance at the request of the Planning Board.
Jim made a motion to prohibit parking on the sides of Ragged Mountain Road between Deckmans Road and New Canada Road during the winter months. Motion was seconded by Jessica. Motion passed.
Lyn made a motion to authorize Ragged Mountain Resort to post temporary "no parking" signs in orange cones along Ragged Mountain Road between Deckmans Road and New Canada Road during busy times. Motion was seconded by Jim. Motion carried.

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- Jim made a motion to request from the Trustees of the Trust Funds the annual withdrawal of \$1,000 from the Cemetery Trust Fund for the town's share of the 2017 expenditures. In addition, he requested a reimbursement to the town of \$300 paid to Raymond Baird for the refund of a cemetery plot purchase. Motion was seconded by Jessica and passed unanimously.
- A letter was received from NH Department of Environmental Services recommending testing of the well water at the fire station for PFA. Jim stated that the Fire Department does not use the well water for drinking. No action was taken.

Visitors

Cindy Perkins was unable to attend because of a mix up with the date. She will attend the meeting on November 1.

Marie Pelletier of Lake Sunapee Bank dropped of the loan papers for the new highway truck for signatures.

Andy Phelps, auditor, was in to discuss the 2016 audit. The audit is almost complete. The majority of the work has been completed by Mr. Phelps as the other appointed auditor is a small business owner and did not have much time available. He asked if he should hold the audit report until Sean Sullivan has a chance to review the work that has been completed, probably not until November. The Selectboard agreed that his signature is all that is needed. Andy asked if the term of the auditor is complete at the end of the year. The auditors' term is thru the next election in March. Jessica made a motion to pay \$100 of the auditors' salary to Sean Sullivan with the balance to Andy Phelps for a one time appropriation. Lyn seconded the motion. Motion passed 3-0.

George Heaton and Alex Bernhard from the board of directors of the Friends of the Northern Rail Trail discussed with the Board the issues of allowing ATV's on Rail Trail. At this time, because of federal regulation, no ATV's are allowed. Currently, there is a push to change the federal regulations that disallow ATV's on rail trails. The Friends of the Northern Rail Trail feel that ATV use on the Rail Trail is not a compatible use. The base for the Trail is not prepped for such ATV activity and ATV's can cause significant damage to the base. Additionally, safety is a concern for the bicyclists, walkers, horseback riders, etc. who regularly enjoy the use of this trail in our town. After considerable discussion, the Board agreed that ATV use on the rail trail is not compatible with present uses.

Bernhard requested the Board sign the "A Resolution Opposing ATV's on the Northern Rail Trail in Andover" letter. Jim made the motion to sign the resolution regarding the prohibition of ATV's on the Rail Trail and Jessica seconded the motion. Motion passed and all three Select Board members signed the letter.

Copies will be mailed to NH US Senators and Congressman.

Beth Gardner of 46 New Canada Road is in about a dispute with the logger of the neighboring property because he cut timber from her property. At the time, she attempted to stop the cutting, but the boundaries were in dispute and the cutting continued. In the end, the logger came to her to said 1/4 acre of her timber had been cut and asked what she would like to do. She signed an intent to cut and had him cut the remainder of the timber on her property. She feels the cut was not done very cleanly. She would like to have her property cleaned up and be sure that she is getting compensated appropriately for the timber cut.

Jim stated that timber disputes are handled by the State of New Hampshire, Timber Department and the Board of Selectmen cannot intervene. She expressed her frustration at having to go back to a representative of DRA Timber as they were not helpful in the initial boundary dispute. She is also concerned that she has not yet received payment from the logger. She was advised to contact Rick Evans, of NH DRA Timber to help resolve any dispute with the logger.

Highway Department with Road Agent Huntoon

- The department is short one employee since the resignation of William MacDuffie on September 15. A discussion ensued about hiring a new highway worker. It was suggested that applicants from the spring be contacted to see if they are still available or that a "help wanted" ad be placed. No decision was made.
- The new truck has not yet arrived in Concord.
- Current highway department expenditures were reviewed along with anticipated expenses for the remainder of the year. At this time, the highway department is at 80% of their budget. The budget for sand is over drafted. More money for that line will need to be budgeted for next year.
- Lyn asked that all bills for aggregates be submitted so the board can get an accurate picture of what is left in the 4312 budget items.

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- \$31,908 has been spent on the 2005 truck for repairs from 1/1/16 to date. Alan stated that the life of a truck is about 10 years.
- An estimate of engineering for the drainage and reconstruction for the upper portion of Ragged Mt Rd is \$10,000. Lyn stated that other roads that need attention are a second coat on Waukeena Lake Rd (which is overdue) and North Road.
- Roadside mowing costs were reviewed and discussed.
- Jessica asked about the time clock. A new one has not yet been ordered but will be. She also suggested that a chipper for the highway department would be a worthwhile purchase. Jim replied that a commitment would need to be made by the highway department to complete the work. Currently a chipper is being rented by the day from Carl Matthews.
- Karen will check with Mac about some missing uniforms.
- Lyn asked that Alan review his department's time cards to be sure they are being completed properly.

Selectmen

- The Board reviewed Transfer Station income and it is up over last year by \$800.
- Recently tax deeded properties were discussed. Jim stated that the properties need to be secured. Also, the property on Davis Rd has an issue with the perimeter drain which is causing mold in the basement. He feels this should be taken care of ASAP.
- Lyn updated the board on the status of the American Legion. Since the Danbury post of the American Legion has been inactive, the state Legion has to turn the post back over to Danbury. Fifteen people have expressed interest in joining. The current commander of record is Doug Colby and Dan Phelps is the adjutant. The charter paperwork has to be located and new officers have to be voted in. Members do not have to live in Danbury.

AA

- There are two upcoming classes presented by NH Department of Revenue. An exemptions and credits class on 11/2/2017 in Bradford and a current use class 11/28/2017 in Moultonborough. The cost is \$20 total. The Board gave approval for Karen to attend both.
- 2018 departmental budget requests will be sent out this week

FYI

- Vezina papers were served on 9/15/17 by the sheriff.
- State driveway permit application for 411-032 Gonzalez NH Route 104
- Forest Ranger assignments
- Electricity costs compared to last year
- Road Maintenance 101 Class for administrators and elected officials 11/7/17
- Health officer letter
- SEPT PROPERTY SALES
- Signed LaPerle payment agreement revision

At 9:00 Jim made a motion to adjourn, seconded by Lyn . Motion carried, meeting adjourned.

Respectfully submitted Karen Padgett, Administrative Assistant