

# TOWN OF DANBURY - Board of Selectmen

## Regular Meeting Minutes Wednesday , October 19, 2016 6pm

**Members Present:** Jessica Hatch, Chair  
James Phelps  
Administrative Assistant Karen Padgett

Lyn England not in attendance

### **Checks/Applications/Signatures**

- **Payroll and Accounts Payable Manifests** were signed as was a refund manifest for an overpaid car registration.
- James Phelps made a motion to accept the minutes of 10/5 and 10/12 as written, seconded by Jessica Hatch. Motion carried.
- September bank reconciliations were reviewed and signed.
- Land Use Change Tax 411-081 Connors \$5150.00 James Phelps made a motion to sign the Land Use Change tax form and warrant, seconded by Jessica Hatch. Motion carried.
- **Building Permit 37-2016B** - 411-068 Brenda Mello 37 Littlefield Road for interior and exterior renovation. Jessica Hatch made a motion to approve the building permit 37-2016B, seconded by Jim Phelps. Motion carried.
- **Intent to Cut** for 415-011 SCANLAN on Wiggin Road and **Intent to Cut** for 414-007 WALKER on Walker Brook Road. James Phelps made a motion to approve and sign both intents to cut for Scanlan and Walker, seconded by Jessica Hatch. Motion carried.

### **Old Business:**

- The sealed bids for 9 town owned properties offered for sale to abutters were opened. These properties are not buildable lots and were offered to abutters on the condition that they be merged with their existing adjacent property.  
Bids were received for the following properties: 406-005, 406-085, 406-129, 406-132, 406-115, 406-209, 411-113, 411-115, 411-116 and 412-011.  
Jim Phelps made a motion to accept all bids EXCEPT the bid for 406-085. This motion was seconded by Jessica Hatch. Motion carried.
- A vote is needed to request funds of \$90,000 voted in 2015 from the fire truck capital reserve fund. James Phelps made a motion to request the withdrawal of \$90,000 from the Fire Truck Capital Reserve Fund as voted in Article 2 of the Danbury Town Warrant on March 10, 2015. The motion was seconded by Jessica Hatch. The motion carried.

### **New Business:**

- HealthTrust insurance premiums will increase 5.3% for 2017
- The DRA MS 1 - Summary Inventory of Valuation was reviewed. The assessing company CNP completed their statistical update of property values on 10/15/2016.
- The Board of Selectmen will be meeting the 1st and 3rd Wednesdays of the month. This information will be posted.
- Department budgets that have been received were glanced over. Karen will contact department heads to start scheduling budget meetings on 11/2.

### **FYI**

- NHDES approval for subdivision of land for 418-008 was received.
- Letter of amendment to floodplain map re: 90 Barry Highlands. The home portion of the property was removed from the flood zone.

At 7:20, James Phelps made a motion to adjourn, seconded by Jessica Hatch. Motion passed 2-0.  
Respectfully submitted Karen Padgett, Administrative Assistant

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