

TOWN OF DANBURY - Board of Selectmen

Meeting Minutes

Wednesday , January 30, 2019 6:00 pm

Members Present: James Phelps

Jessica Hatch

Members Not Present:

Lyn England

Administrative Assistant

Karen Padgett

Appointments

Jeremy Cornell

Fire Dept Commissioners 6:30 - Appointment and swearing in of new fire chief

Others present: Dan Boynton, Bruce Armstrong, Don Ford, Kris Martin, Jeremy Martin

Checks/Applications/Signatures

- Payroll and accounts payable were signed.
- Lyn made a motion to accept the minutes from 1/16/19, seconded by Jim. Motion passed 3-0. Jim made a motion to accept the minutes of the public hearing on 1/16 to accept the unanticipated revenue of insurance funds. Motion seconded by Jessica and passed 3-0.
- Jim made a motion to sign a letter of commitment for the Pemi Baker Solid Waste District's household hazardous waste program. They are applying for a grant to support the program. Motion was seconded by Lyn, passed unanimously and the letter was signed by the Selectmen.
- Jessica made a motion to sign a timber tax bill in the amount of \$2819.59 for Peterson, operation number 18-111-12-T, Map 418-012. Motion seconded by Lyn and passed 3-0.

Highway

- Jeremy has been reaching out to Nortrax, NE Kenworth and Reed Truck Services to get estimated completion dates for the repairs on the damaged vehicles.
- He will be returning the J&B rental within the week.
- The waste oil furnace is not working, the fuel has gelled from the cold.
- Road Agent Cornell has received a quote to replace equipment to make hydraulic hoses. This is a specialty item. The quote will be sent to Tim Crowley, the Primex insurance adjuster working on the building and equipment loss. Jim made a motion to approve the purchase in the amount of \$7480.97, subject to the review and approval of the insurance adjuster. Motion seconded by Lyn. Motion carried 3-0.
- He also received quotes from Gungewam Outfitters and Belletetes for the replacement of 2 chain saws, 1 pole saw, a blower, a trimmer, a pruner, chaps and helmets. Belletetes offered 10% discount, Gungewam offered 20%. Jim made a motion to approve a purchase order for Gungewam Outfitters (quote was ~ \$740 less than Belletetes) in the amount of \$2635.47) to replace those items. Motion was seconded by Lyn. Motion passed 2-0. Jessica abstained.
- He has a need for more sand. There has been a lot of rain and then freezing which has caused 3 feet of frost in the sand pile. If it were under cover this would not be an issue. At this time Road conditions have necessitated the use of a lot of sand. Jessica stated that he could be using even more sand on the roads. Also, to date, 10 ten wheeler loads of sand have been taken to the public sand pile. He feels that sand is being taken by the truckload from the pile. Surrounding towns place a limit on the amount of sand to up to five 5 gallon buckets of sand. They are also monitoring their pile. It appears that some commercial operations are using the sand for their businesses. Cornell is looking for support from the Selectmen for increasing the sand budget line at town meeting.
- Jim has gotten quotes for the drywall, insulation, building construction, painting and plumbing. No interest has come forward for a general contractor to oversee the construction. He is willing to coordinate the individual contractors to get the project done, but asked for leeway to make decisions on the spot. Jessica said she would like to look at the quotes before any decision is made about that.

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Jim stated that these contractors are available now and might not be in the near future. We need to move forward. Lyn agreed that moving forward with an assessment of the roof, repairing the trusses, doing the insulation and the wiring is a good idea.

- There is still a question as to whether the roof will need repairs. The insurance adjuster will be sending someone next week to check it out. Searle Hill Builders will also look at it to see if there is damage.
- There are questions regarding the need to enclose any interior stairwells in order to meet the Life Safety Code. A window will be installed on the 2nd floor as a 2nd means of egress in case of emergency. It is unclear if these updates will be covered by insurance and additional money may need to be added to the warrant article at the 1st deliberative session.
- Rental costs will also need to be increased at 1st deliberative session. The Board asked Road Agent Cornell to total rental costs to date so that they can come up with a final figure.
- A new compressor has been purchased and installed. The rental compressor will be returned to Belletetes.
- Capital Alarm submitted a quote for a new fire alarm system.

Fire Department

At the start of the meeting, Jim posed some procedural questions to Bruce Armstrong, one of the Fire Department commissioners, relating to the appointment of the new fire chief.

Commissioners Ford and Armstrong had previously met with and interviewed the interested candidates for fire chief. They recommended Jeremy Martin to fill the vacant fire chief position. Jim made a motion to appoint Jeremy Martin as Fire Chief for the Danbury Volunteer Fire Department. Motion was seconded by Lyn and passed 2-0. Jessica abstained from voting. Jeremy Martin was sworn in as new Fire Chief with Jessica Hatch administering the oath of office. Congratulations were extended by all present to Chief Martin.

Jim made a motion to appoint Kyle Levesque to the position of Emergency Management Director. Motion was seconded by Jessica and passed unanimously.

Old Business:

- No additional payments have been received from Joseph Fiore for the repurchase of the property at 79 Ragged Mountain Rd. No action was taken by the Board.
- Correspondence was received from the attorney of one of the owners of 304 NH Route 104 stating that the owners are still in litigation over the property. The Board decided to hold off on the tax deeding process for the moment.
- Louise Robie has some questions regarding her tax payments. She recently came out of bankruptcy and is questioning whether payments were correctly applied. Irene Reagan will be representing her at the next Selectmen's meeting with the tax collector present as well.
- NH Department of Revenue has reviewed the assessing contracts the town signed with CNP. They had a couple of suggestions for changes that would be at the discretion of the Board. The Board is satisfied with the contracts as they are.
- The house at 29 Lilac Lane should be vacant soon. The back up buyer has indicated that he may still be interested in the purchase of the property. Jim said that if that falls through, the property could be listed with a realtor.

New Business:

- Jim proposed a rough draft of the selectmen's report for the annual town report. Lyn and Jessica will review it and make suggestions so it can be completed at the next meeting.
- Karen stated that Sargent Marvin had some questions regarding the snow removal ordinance. His interpretation of the ordinance is that snow cannot be left in the roadway, but can be plowed across the road. The Board disagrees with that assessment.
- There was an issue with a dog bite on Ford Mountain Rd. Officer Marvin picked up the dog and it has been quarantined because its shots were not up to date.

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- The warrant, budget, MS 737 and default budget have been posted at the town hall, post office, Danbury Country Store and on the website.
- The w2, 1099, 1095(health insurance), NH employment security reporting has been completed.
- We have not yet received reports for annual report from the Planning Board, Fire Dept, ZBA, and Recreation Committee.
- Work on the 2018 MS 5 financial report of the town is in progress.

At 8:30 Jim made a motion to adjourn, seconded by Jessica. Motion carried. Meeting adjourned.

Respectfully submitted Karen Padgett, Administrative Assistant
The next meeting of the Board of Selectmen will be January 30 at 6pm