

TOWN OF DANBURY - Board of Selectmen

Regular Meeting Minutes Wednesday , JANUARY 18, 2017 6pm

Members Present: Jessica Hatch, Chair
Lyn England
James Phelps absent
Administrative Assistant Karen Padgett
Visitors Sharon Klapyk

Checks/Applications/Signatures

Payroll and Accounts Payable Manifests were signed.

- **Payroll and Accounts Payable Manifests** were signed
- Lyn England made a motion to accept the minutes of 12/28/2016 and 1/4/2017 as amended, seconded by Jessica Hatch. Motion carried.
- December bank reconciliations were signed.
- Driveway Permit 408-035 for J Peterson on Ford Mill Rd Lyn England made a motion to approve the driveway permit contingent upon approval of road agent, seconded by Jessica Hatch. Motion carried.
- Driveway Permit for 411-078, McNamara on Littlefield Rd. Lyn England made a motion to approve the driveway permit pending road agent approval and the recording of an easement, as the driveway entrance is on an abutters property. Motion was seconded Jessica Hatch. Motion carried.

Old Business:

- Applications for preliminary estimate for bridge aid for the 5 red listed bridges were signed.
- A claim was filed with Primex for the damage to the 02 highway truck which caught on fire. No information has been received yet. The truck is repaired and the work was completed in a short amount of time. However, despite requests by Road Agent Alan Huntoon to know the extent of the damage before repairs were done, the shop went ahead with the repairs. All of the parts were saved so that the insurance adjuster can examine them.
- Another highway truck was in a minor accident the morning of 1/18/17 when a vehicle was unable to stop at the intersection of Bohannon and Eastern District Road. Karen will file a claim with Primex.
- Notification was received that the 2016-2017 Waste Oil Grant was approved.
- A copy of the Danbury Community Center survey results was received.
- Information was reviewed from 2 fire truck online brokers/ Firetec and GovDeals. Both are online surplus auction services. Another online broker is Brindlee Mountain Fire Apparatus
- The Danbury Fire Chief contacted the state fire marshal regarding the status of the investigation of the fire at 88 High Street. The state fire marshal indicated that the investigation is closed. The Board of Selectmen will ask for a written statement for the file.
- The public hearing on a bond to borrow \$100,000 or over for the purchase of a new highway truck was held on January 17, 2017 at 7pm at the Town Hall.

New Business:

- A petitioned warrant article to appoint the road agent was received by the deadline of January 10. The signature list will be checked to make sure there are a sufficient number of registered voter signatures. 25 votes or 2% of registered voters, whichever is less, is the number of votes required. 18 votes are needed.
- The 2017 default budget was finalized. This budget is the same as last year with adjustments required by previous action of the Town of Danbury or by law.

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Sharon Klapyk / Danbury Representative to the School Board

- The Danbury Elementary School was purchased by the school district in 1961 for \$72,194.
- The school budget hearing was held on the 13th of January. \$22,752,584 is the school budget and \$21,384,382 is the default budget.
- February 15 at 6:30 at the Danbury Elementary School there will be a public hearing regarding the rescission of the tax cap.
- Sharon is on the facilities committee. A proposal has been discussed to return ownership of the Danbury Elementary School back to the town. The town would own and maintain their school. The town would be the landlord and lease it to the school district. There would be no charge for the town to buy back the school. Ruby Hill might be a good resource to get more information as she had looked into this previously. Jessica thinks it would be a good idea. The school district staffs and insures the school, but it is owned by the town. Sharon will report back to the board in April when more information is available.
- There is \$350,000 in the NASD capital improvement fund for repairs. The first item of business for that money is to replace the high school roof at a cost of approximately \$800,000.
- Jessica informed Sharon that the big spotlight at the Danbury Elementary School is not working. Sharon will contact the appropriate official and let them know.

AA

- 1099's have been completed
- W-2's complete
- Affordable Care Act annual reporting is in progress.
- New Hampshire Employment Security quarterly reporting is in progress.
- The 2016 Town Report has been started. The report of the Selectboard is needed soon. Ideas for the cover were discussed and it was thought that the new fire and police vehicles would be good cover pictures. Karen will follow up with the Police and Fire Departments.

FYI

- There will be a Planning Board Public Hearing for Ragged Mountain Resort to amend to the development agreement on 1/24/2017 at 7PM. This is to allow the use of the road improvement fund for repairs to Ragged Mountain Rd.
- Newfound Area Meeting dates - Feb 4 Deliberative Session at the High School 10 am. Feb 15 Tax cap rescission hearing at Danbury Elementary School 6:30 pm
- A thank you notice was received from Ann Copp, NH State Representative
- Bob Giuda, newly elected state Senator sent an introductory letter
- M A Bean Associates sent bridge work estimates for replacing Walker Road Bridge and Zaccaria Road Bridge. These proposals were unsolicited.

A complaint was received from a citizen about people taking items from the metal bin at the transfer station. This is against town policy. Lyn suggested writing a letter to the person taking the items. This will be discussed at the next meeting.

The next meeting of the Board of Selectmen will be February 1, 2017 at 6pm.

At 8:15 Lyn England made a motion to adjourn, seconded by Jessica Hatch. All in favor.

Respectfully submitted Karen Padgett, Administrative Assistant