

TOWN OF DANBURY - Board of Selectmen

Meeting Minutes

Wednesday , January 17, 2018 6:00 pm

Members Present: Lyn England
James Phelps
Jessica Hatch
Administrative Assistant Karen Padgett

Checks/Applications/Signatures

- Payroll and accounts payable were signed.
- December bank reconciliations were signed.
- Minutes of 1/10 were reviewed. Jessica made a motion to approve minutes, seconded by Jim. Motion passed 2-0. Lyn abstained as she was not at the meeting.
- Intent to Cut 410-007 Walker/ Jim made a motion to approve the intent to cut, seconded by Lyn. Motion passed 3-0.
- Intent to Cut 416-178-002 Hatch/Jim made a motion to approve the intent to cut seconded by Lyn. Motion passed 2-0 with Jessica abstaining.
- Fire Department purchase orders were submitted for: \$1,000 EMT Course for Frank Ullmer and \$950 for a training kit for a bleeding control class. Lyn made a motion to approve the purchase orders, seconded by Jim. Motion passed 3-0.
- Assessing contracts from CNP(Commerford Neider Perkins, LLC) for data verification and general assessing were reviewed. Jim made a motion to enter into a renewal of the contracts with CNP, seconded by Lyn. Motion carried 3-0.

At 6:20 Jim made a motion to go into non-public session per

RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

Motion was seconded by Jessica. Jim - yes, Jessica - yes. Motion passed unanimously.

Motion to leave non public session made by Lyn, seconded by Jim. Motion passed. Public session reconvened at 6:30 pm.

Old Business:

The warrant articles were reviewed and some minor changes were made in the wording.

Legal counsel filed a motion with the courts for reimbursement of expenses incurred in the clean up of 88 High Street. Expenses total \$24,051.66. Once recorded at the registry of deeds, the motion for allowance of costs will serve as a lien on the property.

New Business:

The 2017 equalization ratio from the Department of Revenue Administration came in at 91.7% for the median ratio. Last year it was 99.6%. Generally speaking, this indicates that property is selling for higher than the assessed values.

The Selectboard reviewed the default budget. This is the budget that will take effect if the operating budget does not pass. The default budget is based on last year's operating budget, increased by debt service, contracts and other obligations previously incurred and reduced by one time expenditures.

The Selectmen's report for the annual town report was discussed. It will be prepared at the next meeting.

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Andy Phelps reported to Karen that the railing at the library was damaged. Jim was already aware, as he accidentally ran into it when plowing. Andy will decide what needs to be done in the spring or when the snow is melted.

Alan Huntoon reported to Karen that several street signs are missing in the Waukeena Lake area. New signs have been ordered. Discussion ensued about perhaps installing the signs in a different way to make it more difficult to remove them.

Also, the new truck has been registered at the NH DMV. It could possibly be ready for delivery at the end of the week.

FYI:

- Highway employee vacation request
- QuickBooks payroll will automatically renew February 26. Cost is \$610
- NH Municipal Legislative bulletin
- Councilor Kenney Executive Council report

At 7:15 Jim made a motion to recess until January 24 when the Board will be signing the town warrant., seconded by Jessica. Motion passed and meeting recessed.

Respectfully submitted Karen Padgett, Administrative Assistant