

# TOWN OF DANBURY - Board of Selectmen

## Meeting Minutes      Wednesday , June 19, 2019 6:00 pm

**Members Present:** James Phelps  
Jessica Hatch  
Lyn England  
**Administrative Assistant** Karen Padgett  
**Appointments** Chief Suckling  
6:30 Doug Colby

### Checks/Applications/Signatures

- Payroll and accounts payable were signed.
- Jim made a motion to accept the **minutes of 6/5** seconded by Jessica. Motion passed 3-0.
- Timber Tax Billing
  - Phelps - 19-111-07-T \$653.23** -Lyn made a motion to approve the timber tax bill, seconded by Jessica. Motion passed 2-0 with Jim abstaining.
  - Donnelly/Pellegrino 19-111-04-T \$149.88** -Lyn made a motion to approve the timber tax bills seconded by Jim. Motion passed 3-0.
- **Building Permits**
  - 17-2019B Kilkenny 418-023** for a ground mounted solar tracker. Lyn made a motion to approve the building permit, seconded by Jim. Motion passed 3-0.
  - Jill Wagner 406-217 284 Bohonon Rd**, at the Selectmen's request, submitted a revised building permit. The approved permit (07-2019B) was for replacement of a deck. The new permit application is for the removal of the deck , adding a bedroom addition in it's place. The Selectmen noted that there was no sketch on the new application showing setbacks. Also, it is unclear if the septic system can support an additional bedroom. Jessica stated that when driving by the property, it appears that a new driveway has been built. Jim made a motion to deny the building permit pending proof that the setbacks are being met, clarification of the septic capacity and the application for a driveway permit. Motion was seconded by Jessica and passed 3-0.

### Highway

- The purchase of a chipper was discussed by the Board. Jim made the motion to purchase a used Morbark chipper from Schmidt Equipment for \$19,500 subject to the road agent's final review of the equipment. Motion was seconded by Jessica and passed unanimously.
- R G Tombs did a repair one of the new highway garage doors at no cost to the town.
- Final bills for the 2015 Kenworth repair and the 2008 International repair have been received from NE Kenworth and Reed Truck Services. The town will be receiving additional funds from Primex for the supplemental repairs.
- Road Agent Cornell could not attend the meeting but offered the following information in a memo:
  1. All repairs on the 544 loader have been completed except the engine cleaning which will be done shortly.
  2. The 2008 truck still has issues related to the fire and will need to go back to Reeds to complete repairs.
  3. The 2015 truck is back at NE Kenworth for fire related repairs.

### Police Chief Suckling

The Chief informed the Board that Donna Duquette, the animal control officer, will be applying to the State of NH Department of Agriculture for licensing as an animal shelter. The cost is \$200 and will be split with the Town of Alexandria. Jim made a motion to approve the expenditure of \$100 for the licensing of the animal control officer's facility. Motion was seconded by Jessica and passed unanimously.

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At 6:10 Jessica made a motion to go into non public session per

**RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.**

Motion was seconded by Lyn and passed 3-0. At 6:29 Jim made the motion to come out of non public session, seconded by Lyn. Motion passed 3-0.

No votes were taken. It was determined that Jessica and the Chief will continue to follow up the NH Elderly Services on this matter.

## Doug Colby

Mr. Colby stated that in order to get the septic system he needs for food service operation at Dick's Store, he needs proof that the fuel pumps and the apartment above the store at 717 US 4 were in existence before 1967. He asked the Board to write a letter to the NH Department of Environmental Services indicating that the store had a deli and an apartment before 1967. All board members were in agreement that they would need some kind of record as proof before writing a letter because they do not know if the apartment and the deli were existing at that time. Tax assessment cards from that long ago are no longer in existence. The oldest tax card found was from 1977. He asked if the old deeds would give those details. Karen stated that generally deeds only give boundary lines, but she would check.

## Old Business:

- Two properties were deeded to the town on June 17. Tax map/lot 409-042- 118 Waukeena Lake Rd and 413-042 -34 Dean Road.
- The Danbury Community Center will be holding an appreciation dinner for town employees and volunteers on 6/22 at 6pm.
- At the 6/5 meeting the Board discussed the Wallan land on Forbes Mt Rd which was recently surveyed. Because of new information discovered in the survey the land is no longer eligible for current use. The Board asked had previously asked Karen to contact Cindy Perkins of CNP, the town assessing company to get information about this situation. Ms. Perkin's response is, "**Because it's a result of a survey, many years after CU was in place I would not issue a LUCT penalty. However, the land will come out of Current Use and you will have to send in a CU release to the registry to remove the CU lien from the property.**"
- New Hampshire Primex sent the town revised NH Department of Labor safety requirements. An active safety committee must be in place. Lyn is in charge of getting the safety committee together.
- An ad will be placed in the Kearsarge Shopper and the Newfound Landing thanking the towns of Wilmot, Bristol, Alexandria and the NH DOT for their assistance after the fire at the highway garage. Individual thank you cards will be sent to others who helped out.

At 7pm the Board went out to the meeting room to attend the presentation of a plaque to former Fire Chief Tom Austin by the Danbury Fire Department. Dan Boynton presented the plaque on behalf of the Fire Department and the community, thanking Tom for his years of service. Cake was served.

## New Business:

- A plan for changes to the Danbury Elementary School parking lot was reviewed. The Board had several questions and suggestions. There is a time crunch for the school district to have a signed bid and commitment by the end of their fiscal year (June 30) in order for the funds to be encumbered for the next budget year. During the meeting an email was sent to Michael Limanni to set up a walk through at the elementary school with involved officials. A meeting was scheduled for Tuesday June 25 at 5pm.
- Property owner at 67 Searle Hill Rd has to install a culvert and wanted to know if she needs a driveway permit. She will contact the Road Agent and give him the information.

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## Selectmen:

The Board reviewed the report of elected officials submitted by the Town Clerk. Jessica will contact members of the Budget Committee to set up an organizational meeting.

**Jessica** brought up building permits as a topic of discussion and in particular how the Board should follow through when someone doesn't get a building permit. Jim also had a list of questions regarding this issue. A list of questions will be submitted to the town attorney for guidance on the process to follow to enforce the building permit.

The Broadband committee met with Luc Beaubien of NEWco. There is enough interest from residents that his company is willing to put up two towers in town to cover 85 residences at the company's cost. A third tower could cover the harder to reach places, but the town might have to put up the money for that. The question would be where could they be placed. He will be attending a Planning Board meeting to learn about the process. Jim noted that there are cell towers popping up in the area. Karen asked about the minutes for the Broadband Committee. Jessica will follow up on that.

Jessica attended a class offered by New Hampshire Municipal Association on welfare administration. The attorney leading the class recommended adopting RSA 31:105 to indemnify all elected and appointed officials and town employees.

## FYI/REVIEW

- Letter sent to Giberson
- Bureau of Labor Statistics wage reporting completed
- vacation request

At 8:30 Jim made a motion to adjourn, seconded by Lyn. Motion carried. Meeting adjourned. The next meeting of the Board of Selectmen will be Tuesday, July 2 at 6pm.

Respectfully submitted Karen Padgett, Administrative Assistant