

# TOWN OF DANBURY - Board of Selectmen

## Meeting Minutes      Wednesday , May 1, 2019 6:00 pm

**Members Present:** James Phelps  
Jessica Hatch  
Lyn England  
**Administrative Assistant** Karen Padgett

**Appointments:** Donna Duquette

### Checks/Applications/Signatures

- Payroll and accounts payable were signed.
- Jim made a motion to accept the **minutes of 4/17** seconded by Jessica. Motion passed 3-0.
- Building Permits
  - **11-2019B** Huyler 19 Brad Chase Rd 406-194, addition of wrap around porch to sunroom  
Motion made by Jim, seconded by Jessica to approve. Motion passed 3-0.
- Jim made a motion to approve the following **Intents to Cut**
  - Donnelly 201-025 110 High St
  - Scanlan 413-021 Waukeena Lake Rd
  - Charlebois 414-005 Walker Brook RoadMotion was seconded by Lyn and passed unanimously.
- **Timber Tax Warrant** - McCabe 406-190-001, 18-111-14-T, \$2860.72. Jim motioned to approve the warrant, seconded by Lyn. Motion passed 3-0.

**Heidi and Perley Stoddard** came in to ask the Board about building permit requirements. They are building a 5' x5' x10' high garden shed. The Selectmen were in agreement that a building permit is required in order to ensure setbacks and proper assessment. They recognize that the permit application is confusing and are in the process of revising it. They advised the Stoddards to complete the application and the fee would be waived.

### Highway

- We received \$5,767 check from Primex for the pick up truck sander.
- There is a question on whether Sebroy Road is a town maintained road. The definition of "prescriptive" was discussed. It was determined that it is a town road that is maintained in summer only.
- Jeremy submitted information about a used chipper that may be available in the next week or two. The Board was in agreement that this is a good deal and a needed piece of equipment.
- Jim made a motion to sign a purchase order in the amount of \$1,153.90 for a drill press that is on the fire replacement list. Motion was seconded by Lyn and passed unanimously.
- Karen sent an email to Karen Duval of Primex requesting reimbursement for the truck radios.
- The town received a bill for the loader rental but it is incorrect. A new bill will be sent. It should be approximately \$8,000.
- Road Agent Cornell attended a seminar called Hard Road to Travel last week that deals with the laws pertaining to maintaining town roads.

### Old Business:

- Jim made a motion to appoint Jean Parady as an alternate Library Trustee. Lyn seconded the motion and it passed unanimously.
- SRK executed and recorded the road deed for land on New Canada. Jim asked that Road Agent Cornell be given a copy of the deed. Since Ragged is trying to sell the lots on that section of road, they are wondering when the relocation of the road might begin. Jim believes that SRK may be willing to contribute to the project. There is a telephone pole in the middle of it, and it doesn't appear that blasting will be necessary. There are wetlands involved as well. Jim stated that perhaps Ragged would be willing to contribute the engineering for the wetland permits.
- Problems with the current building permit were discussed. No action was taken.

# TOWN OF DANBURY - Board of Selectmen

- Discussion of the property at 29 Lilac Lane took place. Jim will take a look at it now that the snow is gone to see what clean up will be required.

## Donna Duquette

Donna met with the Board at the request of Chief Suckling to discuss the animal control position. She will board any animals(dogs, cats) until the owner is found for a maximum 10-12 days. If the owner is not found, she will try to find a home for the animal. Jim made a motion to hire Donna Duquette at \$13/hour plus mileage and expenses. Motion was seconded by Jessica and passed 3-0.

## New Business:

- Tricia Taylor, Tax Collector, provided the Board with a list of properties that are on the deed list for this year. She has established a potential deeding list of June 17 and certified letters will be mailed on May 17.
- The Selectmen reviewed a letter from NH DOT requesting a list of mitigation priorities for the US Route 4 over Smith River bridge project which is scheduled to start in 2022.  
Jim made a motion to adopt a priority mitigation to remove trees from the Smith River which are restricting the natural flow of the river and causing increased flooding on our town roads. Motion was seconded by Lyn and passed unanimously.
- Primex renewal rates were received and are as follows:
  1. Workers' Comp - \$10,398 up \$945 from last year
  2. Property and Liability \$21,008 down \$2,123 from last year

## AA

- Time off approved for May 30 and 31.

## Selectmen items

- Jessica has reviewed the NH DOT road inventory and made appropriate changes. Karen will forward to NH DOT.
- Employee evaluations - PD
- Jessica reported that the Broadband Committee continues to work on getting town wide broadband.

At 7:20 Jim made a motion to go into non public session per

**RSA 91-A:3, II (a)** *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

Motion was seconded by Jessica. All in favor. Present in the non public were Jessica Hatch, Lyn England and Jim Phelps.

At 7:40 a vote was taken to come out of non public session. Jim made the motion and Jessica made the second. During the non public session, the last of the employee evaluations were reviewed and/or completed and pay raises were set.

## FYI/REVIEW

- NH DRA Equalized assessed value for 2018
- Hard Road to Travel workshop available on 6/19 9am-3pm
- Invitation from Stacy Buckley to attend school funding forum being held tonight at PSU
- Vision coverage offered by HealthTrust
- Fire Department water sampling offered
- NH DOT Pre - Construction meeting various projects
- Eversource seeking increase in distribution rate

At 7:40 Jim made a motion to adjourn, seconded by Jessica. Motion carried. Meeting adjourned.  
Respectfully submitted Karen Padgett, Administrative Assistant

The next meeting of the Board of Selectmen will be May 15 at 6pm

May 1, 2019