

# TOWN OF DANBURY - Board of Selectmen

## Meeting Minutes      Wednesday , April 17, 2019 6:00 pm

**Members Present:** James Phelps  
Jessica Hatch  
Lyn England  
**Administrative Assistant** Karen Padgett

### Checks/Applications/Signatures

- Payroll and accounts payable were signed.
- Jessica made a motion to accept the **minutes of 4/3** as amended (typographical error), seconded by Jim. Motion passed 3-0.
- Building Permits
  - 07-2019B** Wagner 406-217 284 Bohonon Rd for a 27 x 22 deck, Motion made by Jessica, seconded by Jim to approve. Motion passed 3-0.
  - 08-2019B** Nugent 415-006 1235 US Route 4 for a car port. Motion made by Jim, seconded by Jessica to approve. Motion passed 3-0.
  - 09-2019B** Hatch 406-182 Wild Meadow Rd for a 20 x 22 barn. Motion made by Jim, seconded by Lyn to approve. Motion passed 3-0, with Jessica abstaining.
  - 10-2019B** Colby 201-130 for exterior renovations and improvements. Lyn phoned the applicant to get more information about the type of renovations and improvements. Per the phone call, improvements include adding a walk in cooler, replacing doors and windows, moving some doors, repairing the deck and replacing siding. Lyn made a motion to approve the building permit, seconded by Jim. Motion passed 3-0.
- Jim made a motion to approve the following **Intent to Excavate:**
  - Clarke 418-008 and 418-008-001** to clear the line of sight for the driveway that was approved by the State of New Hampshire. This is being filed under the Incidental Construction/155-E exception. The motion was seconded by Jessica and passed 3-0.
- **Gravel Tax Warrant** - Carl Huntoon 18-111-06-E \$17.40. Jessica motioned to approve the warrant, seconded by Jim. Motion passed 3-0.
- **Timber Tax Warrant** - Alan Huntoon 18-111-06-T \$128.90. Jim motioned to approve the warrant, seconded by Jessica. Motion passed 3-0.
- **Current Use Applications** for
  - Steverson 405-013**
  - Sirois/Platts 410-067**were reviewed. Jim motioned to approve both current use applications, seconded by Jessica. Motion passed 3-0.
- Documents from Bar Harbor Bank and Trust for the **2019 tax anticipation note were signed.**
- **Abatement 2019-01** - the tax collector made an error in entering a gravel tax into her system and asked for the Selectboard to issue an abatement so she can correctly enter the warrant. This is an internal correction in her computer software and not a true abatement of taxes. She would like to have the signed abatement as a back up to her correction. Jim motioned to sign the abatement, seconded by Jessica. Motion passed 3-0.

**Andy Phelps** met with the Board to turn in the cemetery employee evaluations and to discuss their wages for the upcoming maintenance season. The Board took his recommendations under advisement.

### Highway

According to Jeremy Cornell, Karen Duval from Primex has indicated they will cover the cost of the sander purchased for the back of the pick up on the day of the fire.

Bob LaPrete, the vehicle appraiser for Primex, met with Jeremy and Jessica on 4/11 to look at the additional repairs that need to be done on the vehicles. There are additional repairs to the loader that were agreed upon. Most of the repairs for the 2015 will be covered. Bob will need to check on some of the repairs before approving.

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The maintenance of the fire extinguishers was discussed.

## Old Business:

- At 6:30, per RSA 31:95b, Jim made a motion to accept unanticipated revenue in the amount of \$6,000 for the NH Homeland Security and FEMA Warm Zone Grant. Motion was seconded by Jessica and passed unanimously.
- The winter sand bid form was reviewed and amended for the 2019-2020 winter season. The bid forms will be sent out, with sealed bids due 5/13. Bids will be opened at 6:15pm at the 5/15 Selectmen's meeting.
- An email regarding the state bridge fund received from Charles Willeke of the NH DOT was reviewed. At this time the Department is holding all State Bridge Aid "Applications for Preliminary Estimate" and State Bridge Aid "Applications for Construction" until they have completed a more thorough review of the Bridge Aid program, as the program is currently subscribed thru 2030 due to updating currently enrolled project estimates as well as accounting for inflation. They will notify the Town once the State Bridge Aid program is able to begin enrolling additional projects.
- The tax payment arrangement with the owner of 1015 US Route 4 was discussed. At this time no change will be made to the current agreement.

## New Business:

- The Board approved payment of a bill in the amount of \$235.00 received for winter sanding and shoveling at the George Gamble Library.
- A letter was received from NH DOT regarding an encroachment agreement with Dick's General Store. No action was taken.
- The Capital Improvement Plan will be on the agenda at the next Planning Board meeting on 4/23/19.

## Selectmen items

- Jessica asked about the current status of the election write in results. No further information has been forthcoming from the Town Clerk, Tricia Taylor.

At 7:40 Jim made a motion to go into non public session per

**RSA 91-A:3, II (a)** *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

Motion was seconded by Jessica. All in favor. Present in the non public were Jessica Hatch, Lyn England and Jim Phelps.

At 9:50 a vote was taken to come out of non public session. During the non public session, employee evaluations were reviewed and/or completed and pay raises set.

## FYI/REVIEW

- Letter to Sullivan re building permit incomplete
- Letters sent to Giberson/LaPerle
- 941 1st quarter tax return filed
- BLTA doc copy from Tax Collector
- Legislative Bulletin
- March Sales
- Exempt docs received - Grange, Historical Society, Habitat for Humanity
- No selections for drug testing - highway

At 9:50 Jim made a motion to adjourn, seconded by Jessica. Motion carried. Meeting adjourned.  
Respectfully submitted Karen Padgett, Administrative Assistant

The next meeting of the Board of Selectmen will be May 1 at 6pm