

TOWN OF DANBURY - Board of Selectmen

Meeting Minutes

Wednesday , February 20, 2019 6:00 pm

Members Present: James Phelps

Jessica Hatch

Members Not Present:

Lyn England

Administrative Assistant

Karen Padgett

Appointments

6:30 Andy Phelps

Checks/Applications/Signatures

- Payroll and accounts payable were signed.
- January bank reconciliations were signed.
- Jim made a motion to accept the minutes from 2/06/19 as amended, seconded by Jessica. Motion passed 3-0.
- Lyn made a motion to sign a timber tax bill in the amount of \$736.59 for James Phelps, operation 18-111-04-T, seconded by Jessica. Motion passed 2-0 with Jim abstaining.
- Jessica made a motion to sign a building permit #01-2019B, Forbes Mountain Trust, for storage boxes previously placed. Motion seconded by Jim and passed 3-0. Karen asked if in the future there would be a change in the fee for this type of building permit. Jessica stated that a new building permit should be worked on, itemizing fees for different applications.

Highway

- Karen updated the Board about a request to Primex to cover additional rental cost. Karen Duval from Primex confirmed that they will cover up to \$15,000 in vehicle rental fees.
- Per Jeremy Cornell, they should have the 08 by the weekend, JD has finally received all the parts for the loader and repairs will start shortly, KW repairs are being held up because they have not received the additional parts. Also, the waste oil heater is down, a wire got bumped. Lyn suggested having Nick Sorrel take a look at it.
- The boot allocation for highway employee boots is \$150.
- Jim gave an update on the work at the garage. He stated that
 1. Chey Insulation has completed their work and that the invoice from them should be paid.
 2. The ceiling has been sheet rocked and taped
 3. Searle Hill Builders
 4. Nicks Plumbing and Heating will install the shower on Wednesday. Then the downstairs bathroom and offices can be sheetrocked.
 5. The alarm company has done all of the wiring that they can do until the sheetrock and paint are complete. It will be about a month until they can come back in to finish.
 6. The last overhead electric door opener for the overhead door can not be put in until the sheetrock is complete, but the door can be opened manually. Noen of the electric openers are operational as they haven't been wired yet.
 7. The plywood is up all the way around on top of the concrete and has been painted twice. He is using a paint that can be cleaned and the oil won't penetrate it.
 8. Sheetrock should be complete by Thursday 2/28
 9. Lyn asked if the roof needed repair. Jim stated that there is one hole about a 1/4 inch where a screw was missed or came out. It's nothing critical and can be fixed when the weather is better.
 10. He thinks all should be complete by the end of March.
- Jim noted that it has been 11 weeks since the fire and we still have not received a building estimate from the insurance adjuster, Tim Crowley or the promised spreadsheet of the items thrown out by All Brite Cleaning. He wondered how to proceed to get this information, do we need to contact the insurance commissioner. All emails to Mr. Crowley are read and few are responded to. Karen will follow up with Karen Duval, our new contact at Primex to see how we can proceed.

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- Jessica asked what had happened with the stairwell question. Karen said that Kyle Levesque had agreed to apply to the State Fire Marshall for an exemption to the code. Jim said that the stairwell has been built in a manner that if it has to be enclosed to meet the life safety code. The office has been built. The window in the upstairs area is ready to be installed. This is the second means of egress from the upstairs in case of emergency.

Andy Phelps

Mr. Phelps wanted to discuss the public hearing was held on 2/13/19. Jessica and Jim felt that this was not the forum for that discussion and the commission would be meeting in Concord at a later date.

Fire Chief Jeremy Martin and Deputy Chief Kyle Levesque

Kyle Levesque was sworn in by Chairman Phelps as Emergency Management Director.

Kyle was in to talk about the variance request for the stairwell in the highway garage. He will need a set of plans to show what it is the town is requesting to be exempt. His understanding was that the exemption request was for the 2nd stairwell. Jim clarified that only one stairway has been built, the window is the second means of egress, and there is no second stairwell. Kyle stated that you have to enclose the stairwell. He thought the exemption was for the 2nd stairwell.

Jim said that in visiting other towns he noted that their garages do not have a second means of egress or an enclosed stairwell. He asked if the use of the facility, not being accessed by the public, was taken into consideration when reading the code. Kyle said that the State Fire Marshall visited the building with him. He will ask for clarification from the Fire Marshall. Jessica feels it does not make sense, since the upstairs is open, one would have to open a door at the top, go into an enclosed stairwell, open a door at the bottom, all increasing the time needed to exit the building. She feels it would be safer to have the stairwell open.

Jim would like Kyle to continue with the application for exemption. Kyle stated that he will get clarification and take some pictures to go along with the application. He also said the person from the state is willing to come meet with the Board.

Chief Jeremy Martin had several items to discuss with the Board.

The lights in the engine bay are old fluorescent lights. He would like to put LEDs in that area. The cost would be approximately \$170. Board members had no issue with that change.

One of the trucks is 45 years old. The Fire Department would like to apply for a grant for a new truck. They would buy a 550 chassis with a mid mount pump. He asked if the board had any contacts who might do grant writing. He also asked if the board is aware of any classes in grant writing that are available.

Chief Martin has a quote for replacement of the air pacs and tanks of \$130,000. He thinks that price might be inflated and he will try to get a more realistic quote. Board members were confused because they had not been advised that the replacement was that costly. The Chief said that the original proposal was for the tanks which expire in 2022. \$5,000 a year has been set aside for 3 years in order to begin replacing them a few at a time. Chief Martin said that this money is for the tanks only. There are 12 air pacs that were purchased with grant money all at the same time. The tanks are carbon fiber and have an expiration date of 15 years and they cannot be filled after that time. The pacs do not have an expiration date, but after so many cycles of testing by NFPA, they begin to break down and are no longer compliant. In addition, they are seeing repairs needed on them from normal wear and tear.

12 pacs without the tanks is quoted at \$84,000. The tanks are \$1500 each, \$18,000 for 12.

The Chief is proposing a lease purchase program, using the money from air pac capital reserve, trading in the old air pacs, then finance the lease purchase for 10 years to make it work without a huge hit to the taxpayers in one year.

Jim asked if 4 pacs are needed on each truck. Lyn asked what the time frame on the replacement of the tanks.

Chief said that the air pacs were purchased in 2007 and the plan was to begin purchasing them in 2020. Nothing needs to happen right away, but he wanted to bring the situation to the attention of the Board of Selectmen.

Chief Martin said that they do need to purchase some masks this year. Jim asked him to get some pricing.

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Portables and truck radios are another issue that is of concern to Chief Martin. After 911 the federal government gave the department new radios but now those are 18 years old. Jim asked if with the 1st net enterprise if it is premature to replace radios until we know what we need to access it. Kyle stated that 1st net is only for data - tablets, computers, cell phones and not meant for radios.

His plan is to slowly start to replace them one or two at a time.

Old Business:

- The issue discussed at the last meeting with Louise Robie's past taxes has been resolved.
- A check has been received from the State of NH for waste oil expenses paid out in 2017. The check is for \$1,192.15
- The 2017 audit has been completed by Brittani McDonough. It was due last spring and the NH DRA has been inquiring about it. Jim asked Lyn to review it.

New Business:

- Matthew Cahillane, NH Bureau of Public Health, contacted the office regarding a health issue for couple on Smith River Rd. The Bureau of Elderly Services is involved in improving their situation. He also indicated that there is a requirement that the town appoint a health officer. Currently the Board as a whole acts as health officer. The Board took it under advisement and will review the situation and see what action if any it needs to take.

AA

- The 2018 annual town report at printer is finished and at the printer.

Selectmen items

Jim asked where we stand on the Fiore repurchase of tax deeded property. No response has been received to the emails and letters sent. The past taxes, interest and penalties were to have been paid by 1/14/19.

Jessica asked if the PD had contacted anyone regarding the plowing of snow across the roadway. Lyn had said in the past a letter was sent to the offenders along with a copy of the ordinance. Jim suggested having the Road Agent reach out to those who are plowing across the road.

Jim asked if all towns provide winter sand to their residents. Karen check online and found that Alexandria residents are allowed 5 five gallon buckets per day for use on their own property. The filling of pickups and use by contractors is prohibited. They have a \$100 fine for violation. Lyn said they were having an issue with sanders filling up their trucks and they were going through an excessive amount of sand. Also, you can't get sand unless the highway garage is open. In Grafton, the sand is available at the dump on the two days it is open. Road Agent Cornell says that 200-300 yards have been put out for public use to date. Lyn feels that there should be some rules around the use of the sand and Jim questioned how that would be enforced. He suggested a pile at the highway garage between the gate and US Route 4.

Jim is going to work on a draft for the voter guide that the Selectboard sends out prior to town voting. He complimented Karen on the annual town report.

FYI

- Overview of interest rate changes
- Form A-9 received from American Legion
- HealthTrust public hearing March 7, 2019

At 7:45 Jim made a motion to adjourn, seconded by Lyn. Motion carried. Meeting adjourned.

Respectfully submitted Karen Padgett, Administrative Assistant

The next meeting of the Board of Selectmen will be March 6 at 6pm