

# TOWN OF DANBURY - Board of Selectmen

## Meeting Minutes

Wednesday , December 27, 2018 3:00 pm

### Members Present:

James Phelps  
Jessica Hatch  
Lyn England

### Others in Attendance

Tim Crowley - Insurance Adjuster for Highway Garage Fire  
Road Agent - Jeremy Cornell

### Checks/Applications/Signatures

- Payroll and accounts payable were signed.
- Jessica made a motion to sign the minutes of 12/19, seconded by Jim. Motion passed unanimously.
- The equalization pink sheet was signed. This is a document for the Department of Revenue Administration stating that the Board of Selectmen had verified the property sales for the year(10/1/17 - 9/30/18) and excluded those sales that should not be included in the equalization ratio study.
- Jim made a motion to approve a purchase order for the Highway Department for a power washer and water tank that is needed to thaw frozen culverts. The amount of the purchase order is \$4845 plus approximately \$200 for the tank. Motion was seconded by Jessica and passed unanimously.

Tim Crowley is the insurance adjuster assigned by the town's insurance carrier(Primex) to handle everything but the vehicles that was damaged in the fire. Mr. Crowley gave a general overview of the process and answered questions posed by Selectboard members.

During the meeting Lyn phoned Bruce Kneuer of the NH Department of Revenue Administration to ask about the handling of funds already spent in 2018 because of the fire. These costs will need to be included in the operating budget expenditures for this year. If the town over expends it's operating budget there will not be a issue because of the fire. An appropriation will need to be made in the 2019 budget only if we're going to over expend the insurance proceeds. A public hearing will need to be held for any insurance revenue received over \$10,000.

Jim suggested having a warrant article to cover expenses to the building that are above the insurance proceeds. Lyn thinks it should be in the operating budget.

During the meeting Jim called Craig Allen of Advantage Truck New England regarding a truck that is available now for lease or purchase. It is a 2019 Freightliner. They have something called a "walk away lease" that can be voided if the voters do not approve the funds in March.

### Old Business:

- The public meeting with NHDOT regarding the bridge replacement on US Route 4 over the rail trail is scheduled for February 13, 2019 from 7-9pm.
- Jim stated that Tom Austin had reviewed the ambulance contract with the Town of Bristol and found no issues with it. The cost is increased slightly from last year because at that time they did not have a full time chief

### New Business:

- Tom Curren, Town Moderator, is interested in taking a training class offered by the New Hampshire Municipal Association. The cost of the class is \$60. The Board members determined that a new budget line item should be added in the moderator section for training.

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## 2019 Budget:

- Karen left information regarding the amount of loan principal for budgeting in 2019:  
Fire Truck - \$52,500 + 14,516.38(shorted this year)  
Highway Truck - \$60,000 + \$206.30 (shorted this year)  
for a total of \$127,222.68 for loan principal.

At 5:10pm Lyn made a motion to adjourn, seconded by Jessica. Motion carried. Meeting adjourned.

The next meeting of the Board of Selectmen will be January 2, 2019 at 6pm

These minutes were taken from notes and a recording of the meeting.  
Respectfully submitted Karen Padgett, Administrative Assistant