

TOWN OF DANBURY - Board of Selectmen

Meeting Minutes

Wednesday , December 19, 2018 6:00 pm

Members Present:

James Phelps
Jessica Hatch
Lyn England - arriving late (7:20)

Administrative Assistant

Karen Padgett

Appointments(budget)

Chief Suckling 6:30

Selectman Phelps opened the meeting at 6:15pm

Checks/Applications/Signatures

- Payroll and accounts payable were signed.
- Jessica made a motion to sign the minutes of 12/12, seconded by Jim. Motion passed 2-0.
- Jessica made a motion to approve the minutes from 12/5 as written, seconded by Jim. Motion passed 3-0.
- Jim made a motion to sign the tax exempt document for Evans fuel, indicating that the town is a tax exempt organization. Motion seconded by Jessica and passed 2-0.
- Jim made a motion to sign the land use change tax form for two properties currently owned by SRK Holdings, 416-090-001 and 416-090-002. These properties became ineligible for current use in 2012 when a subdivision of property was approved. However, the town has a time limit of 18 months to assess the land use change tax, so no tax can be assessed. This document will be sent to the Merrimack County Registry of Deeds releasing the current use lien on the property. Motion was seconded by Jessica and passed 2-0.
- Jim made a motion to sign a letter to the Public Utilities Commission regarding cell service coverage maps in the Lakes Region. The letter was received from the Lakes Region Planning Commission and indicates that the maps are inaccurate, showing coverage where there is none. Motion was seconded by Jessica and passed 2-0.
- Jim made a motion to approve a purchase order in the amount of \$1200 for the Police Department to Skip's. Motioned seconded by Jessica and passed 2-0.

Highway

- A quote was received to replace the two front garage doors at the highway garage. Jim expressed concern that it is a single source quote. Karen explained that the first vendor contacted would not be available to do the work for at least 6 weeks and that time is of the essence. The doors need to be replaced, heat and electricity working in the building before the cleaning company can begin work on the building. The quote has been sent off to the insurance company for approval.
- Tim Crowley, the insurance adjuster, is available to meet in person with the Board of Selectmen on Thursday, 12/27 at 3pm.

Old Business:

- Jim and Jessica reviewed the ad for placement in the Kearsarge Shopper announcing the important dates for the 2019 Town Meeting. The public hearing on the budget will be held on 1/10/19, the filing period to run for local office is 1/23 - 2/1/19, the school 1st deliberative session is 2/2/19, the 1st deliberative session of town meeting is 2/7/19 and the ballot voting for town meeting is 3/12/19. The ad will run in the Kearsarge Shopper the first week of January and will be posted at the Town Hall and on the website.
- Dates for the public hearing on the bridge replacement over US Route 4 were discussed. Jim had replied to Susan Hubschmann of the NH DOT that the week of February 11 would be the best to hold the public hearing on the bridge replacement.

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- The easement agreement for the turnaround on New Canada Road was discussed. Jessica had information that the Wilmot Board of Selectmen, one of whom is an attorney, looked it over and said it looked good. They asked Wilmot Road Agent Tim Martin to sign it because the turnaround is needed. Jessica would like a bit more time to review the document wording before making a decision.
- Michelle Clark, NH Department of Revenue Administration, confirmed that a public hearing is required to accept the insurance proceeds.

New Business:

- Jim made a motion to accept the bid from Carnevale Design to revamp the town website in the amount of \$1600. Motion seconded by Jessica and passed 2-0.

Budget Meetings:

Chief Suckling

To start the meeting, Chief Suckling said that he is withdrawing his request for a full time office or police chief. He feels that starting the conversation right now is unwise. The discussion needs to be started before budget season and he should have started it earlier in the year. Jim said that there are two separate questions:

1. does the town want a full time officer
2. does the town want an elected or appointed chief

He feels that this needs to be done in a ballot article not through the budgeting process.

A discussion ensued about the possibility of regionalization of the police department with Alexandria and Danbury. Chief Suckling feels this would be of benefit for both towns, however it would be a huge discussion that should involve a public meeting, and/or the forming of a committee or commission to study the idea.

Jim said that given the shortage of labor and police officers in general, all options should be considered.

Chief Suckling went through the remainder of his budget with the Board.

Selectmen:

The Selectboard reviewed their budget items line by line to present to the Budget Committee. They will budget 3% pay increases. They also made their recommendations on the rest of the budget.

Shane Barnes met with the Selectmen to let them know that the financing for the purchase of 29 Lilac Lane fell through and they would no longer be able to purchase the property.

The back up buyer from the auction will be contacted as well as Jay St. Jean.

FYI

- Letter to property owners from CNP to set appointments

At 8:40 Jim made a motion to adjourn, seconded by Lyn. Motion carried. Meeting adjourned.

The next meeting of the Board of Selectmen will be December 27, 2018 at 3pm

Respectfully submitted Karen Padgett, Administrative Assistant