

# TOWN OF DANBURY - Board of Selectmen

## Meeting Minutes

Wednesday , January 2, 2019 6:00 pm

**Members Present:** James Phelps  
Jessica Hatch  
Lyn England

Administrative Assistant Karen Padgett

**Appointments** Road Agent Cornell, 6:30

Selectman Phelps opened the meeting at 6:10pm

### Checks/Applications/Signatures

- Payroll and accounts payable were signed.
- Jessica made a motion to approve the minutes of 12/27 as amended for a typo, seconded by Jim. Motion passed 3-0.
- The contract with Carnevale for the website redesign was signed. Approval of the contract was voted on 12/19/2018.

### Highway

- Discussion of issues/progress related to fire. All Brite has almost completed the gutting of the interior of the building. There is mold in the building and they will be responsible for clearing it out. Jeremy will be contacting Mango to come and inspect the alarm system.
- The rented vehicles continue to break down. For the new truck the plan is to finance or lease it until town meeting, then pay for the truck once the appropriation is approved by the voters. Karen will follow up with Craig Allen on the financing paperwork. He said the truck can be brought up to demo.
- With the building gutted, Road Agent Cornell stated that the furnaces are burning through the fuel as a fast rate. Tracking will need to be done on usage because the insurance will reimburse for fuel used over the average. The garage doors should be installed at the end of this week or early next week.
- Cornell asked to purchase an air compressor. Right now they have a rental from Belletete's. Jim said a list is needed for all equipment/tools that need to be replaced so that pricing of the items could be done on a bulk basis. A list of the contents of the building is expected from All Brite next week.
- Two quotes will be needed for the rebuilding of the garage. One to have it done exactly as it was before and another that includes any modifications from the original plan. An ad will be placed in the Kearsarge Shopper for contractor's to express interest in bidding on the rebuild of the town highway garage.

### Old Business:

- Jim made a motion to accept the New Canada Road turnout easement as it was presented by Dan Hudnut, the representative for the property owners, Tugley Wood. Motion was seconded by Lyn and passed unanimously.

### New Business:

- Our assessing company, Commerford Nieder Perkins, is proposing a 3 year contract for data collection. This would lock in the town's rate on pick ups and hourly work, with a \$1 increase in the pick up rate in the final year. Also, the contract would not have to be reviewed by NH DRA every year. Jim made a motion to accept the proposal to enter into a 3 year contract with CNP and the motion was seconded by Jessica. Motion passed 3-0.

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## Budget

- The budget for the Highway Department was finalized at \$516,238.
- Potential warrant articles were discussed. The finals are:
  - \$6000 property revaluation capital reserve
  - \$5000 air pac capital reserve
  - \$2500 waste oil grant
  - \$20,000 for building repairs at the highway garage that might not be covered by insurance
- Karen indicated that there is no need to add a training line in the budget for the moderator position. Town Moderator, Tom Curren, realized he has a conflict on the date of the training put on by New Hampshire Municipal Association.
- An email was received from Chief Suckling to explain the new animal control officer position that he is proposing in the PD budget. Lyn asked if this would be a town employee or a contracted position. A text response from the Chief stated that he is planning on it being an employee of the town. The animal control office in Alexandria is willing to take on the position. She has experience and a place to keep lost dogs until the owner is found, rather than taking the dog to the Humane Society. No action was taken on this budget item.

## FYI

- **2019** Education tax warrant
- Annual report of Councilor Joseph Kenney(outgoing)
- NHMA Legislative Policy Positions 2019-2020

At 9:45 Jim made a motion to adjourn, seconded by Lyn. Motion carried. Meeting adjourned.  
The next meeting of the Board of Selectmen will be January 9 at 6pm

Respectfully submitted Karen Padgett, Administrative Assistant