

Town of Danbury

Municipal Budget Committee – Meeting Minutes

November 30th, 2023

Call to Order 6:30 pm

Meeting will be digitally voice recorded.

Members present: Anna Hullinger, Doug Boisvert, Jim Phelps, Jessica Hatch (Selectman's rep), Breanna Huntoon, Lenny Ryan

Members absent: Laura Upton Baker

Public present: Tracy Feinauer, Tracy Shepard

Old business:

Meeting minutes from November 16th, 2023:

Minutes reviewed; Doug moved to amend transfer recycling proposed increase from \$200.00 to \$2,000.00 due to typographical error, Anna 2nd, approved by voice vote.

Jim motioned to approve amended minutes, Jessica 2nd, approved by voice vote.

Doug will send approved minutes to Jessica and Cathy Jo Hatch to be posted on the Town of Danbury website.

New business:

Police Department

Chief Kelby and Becky Huntoon in attendance via phone call.

Discussion ensued in regards to the budget worksheet handout provided by Jessica on November 2nd.

Officer's wages line proposed increase by \$8,610.00 from \$36,400.00 to \$45,010.00

Chief wages line proposed increase by \$12,012.00 from \$42,900.00 to \$54,912.00

PD Admin assistant wages proposed increase by \$3,953.00 from \$14,400.00 to \$18,353.00

Telephone line proposed increase by \$2,000.00 from \$2,000.00 to \$4,000.00

Dispatch service line proposed increase by \$1,000.00 from \$7,100.00 to \$8,100.00

Legal expenses line proposed increase by \$100.00 from \$1,500.00 to \$1,600.00

Vehicle maintenance line proposed increase by \$500.00 from \$3,500.00 to \$4,000.00

Printing line proposed decrease by \$50.00 from \$250.00 to \$200.00

Dues and subscriptions line proposed increase by \$200.00 from \$300.00 to \$500.00

Supplies line proposed decrease by \$200.00 from \$1,200.00 to \$1,000.00

Office supplies line proposed decrease by \$50.00 from \$750.00 to \$700.00

Computer support line no change proposed, currently at \$1,800.00

Postage line no change proposed, currently at \$50.00

Equipment maintenance line no change proposed, currently at \$750.00

Books line proposed decrease by \$50.00 from \$150.00 to \$100.00

Uniforms line no proposed change, currently at \$3,000.00

Office equipment line no proposed change, currently at \$300.00

Equipment line no proposed change, currently at \$3,000.00

Mileage line no proposed change, currently at \$250.00
Special youth program no proposed change, currently at \$100.00
Training line proposed increase by \$1,000.00 from \$1,000.00 to \$2,000.00
Special duty line no proposed change, currently at \$1.00
Animal control line no proposed change, currently at \$1,000.00
Total Police Department proposed increase is \$29,025.00 from \$121,701.00 to \$150,726.00

Cemetery

Andy Phelps in attendance to discuss the Cemetery budget.
Discussion ensued in regards to the budget handout provided by Jessica on 11/16/23.
Topics discussed; tree removal, employee wages, general supplies, maintenance materials, work remaining to be done, potential new projects.

Transfer Station

Michael Maines and Jim Larkin in attendance to discuss the Transfer Station budget.
Discussion ensued in regards to the budget handout provided by Jessica on 11/9/23.
Topics discussed; demolition materials fee schedule signage, sand shed status, influx of non-resident trash and demolition disposal, area demolition fees, dump stickers, demolition disposal fee enforcement, current demolition disposal cost to town, income from demolition disposal fees, aluminum cans, scrap metal income, solid waste contract, hazard waste disposal, recycling, waste oil, site maintenance, etc.

Danbury Community Center

Kendra Braley and Gayle Michaud in attendance to discuss DCC budget.
Discussion ensued in regards to the budget handout provided by Kendra.
Topics discussed; food pantry, special programs, DCC and food pantry income and expenses, director and office assistant's hours schedule, donations, building rental income, fund raising, insurance, building repairs, CD savings, etc.
Proposed increase of \$16,000.00 from \$24,200.00 to \$40,200.00

Anna motioned to adjourn at 8:08 pm, Jim 2nd, verbal vote taken, all in favor.

Next meeting is on Thursday, December 7th at 6:30 pm

Respectfully submitted,
Douglas Boisvert