

Town of Danbury

Municipal Budget Committee – Meeting Minutes

March 29, 2022

Organizational Meeting Call to Order 6:31 pm

Members present: Lenny Ryan, Doug Boisvert, Anna Hullinger, Laura Upton Baker, Jim Phelps, Jessica Hatch (Selectman's rep), not present: Lorrie Dubia

Lenny Ryan presiding over meeting as person on budget committee with most experience.

Old business: none

New business: election of chair, co-chair and secretary

Jessica motioned to nominate Lenny as budget committee chairperson, Jim 2nd, verbal vote taken, all in favor.

Jim motioned to nominate Anna as budget committee co-chairperson, Lenny 2nd, verbal vote taken, all in favor.

Jessica motioned to nominate Doug as budget committee secretary, Lenny 2nd, verbal vote taken, all in favor.

Jim recommended the budget committee meet near the end of the second quarter to review expenditures and appropriations. Lenny asked if a budget worksheet would be available at the July meeting, Jessica and Jim stated that a "profit and loss" statement would be available for budget committee members to review. Possibility for budget committee to meet sometime during the third quarter, this will be discussed at the July meeting. Decision made to meet on Thursday, July 28th 2022 at 6:30 pm

Laura asked if different departments within the town take inventory of items on hand, IE Highway Department; culvert inventory. Jim stated that town departments do not provide an inventory of items on hand. Jessica recommended budget committee members visit each of the different departments to physically see what they have on hand.

Fall schedule discussed, Thursday's at 6:30 pm works best for everyone, schedule set as follows:

November 3rd, 10th, 17th, 22nd (Tuesday)

December 1st, 8th, 15th, 29th

Doug motioned to adjourn at 6:57 pm, Jim 2nd, verbal vote taken, all in favor.

Next meeting is the Budget Hearing on Thursday, July 28th at 6:30 pm

Respectfully submitted,

Douglas Boisvert