

## Town of Danbury

### Municipal Budget Committee – Meeting Minutes

December 8<sup>th</sup>, 2022

Call to Order 6:31pm

Members present: Lenny Ryan, Anna Hullinger, Laura Upton-Baker, Jessica Hatch (Selectman's rep), Doug Boisvert, Tracy Feinauer

Members absent: Jim Phelps

Selectmen Present: Tracy Shepard

Old business:

Minutes from December 1<sup>st</sup>, 2022

Minutes reviewed; no amendments required.

Lenny motioned to approve minutes as is, Laura 2<sup>nd</sup>, approved by voice vote.

Doug to send approved minutes to Jessica to be posted on the Town of Danbury website.

New business:

Police Department:

Discussion ensued in regard to individual lines and recommended changes.

Officers Wages line decreased by \$18,600.00 from \$43,260.00 to \$36,400.00

Chief Wages line increased by \$26,987.00 from \$15,913.00 to \$42,900.00

Administrative Assistant Wages line increased by \$1,669.00 from \$12,731.00 to \$14,400.00

Telephone lines increased by \$500.00 from \$1,500.00 to \$2,000.00

Dispatch Service line increased by \$600.00 from \$6,500.00 to \$7,100.00

Vehicle Maintenance line increased by \$500.00 from \$3,000.00 to \$3,500.00

Printing line increased by \$50.00 from \$200.00 to \$250.00

Dues and Subscriptions line decreased by \$200.00 from \$500.00 to \$300.00

Supplies line increased by \$200.00 from \$1,000.00 to \$1,200.00

Office Supplies line increased by \$50.00 from \$700.00 to \$750.00

Computer Support line increased by \$100.00 from \$1,700.00 to \$1,800.00

Equipment Maintenance line increased by \$150.00 from \$600.00 to \$750.00

Police Department Books line increased by \$50.00 from \$100.00 to \$150.00

Uniforms line increased by \$2,000.00 from \$1,000.00 to \$3,000.00

Equipment line increased by \$1,500.00 from \$1,500.00 to \$3,000.00

Selectmen recommended increase for Police Department is \$27,446.00 from \$94,255.00 to \$121,701.00

Jessica motioned to approve selectmen's recommended increase of \$27,446.00 for a total of \$121,701.00,

Laura second, voice vote taken, 5 in favor, 1 opposed.

Ambulance Service:

Selectmen recommended decrease for Ambulance Service is \$8,028.00 from \$65,082.00 to \$57,054.00

Lenny motioned to approve selectmen's recommended decrease of \$8,028.00 for a total of \$57,054.00, Anna second, voice vote taken, 6 in favor, 0 opposed.

Fire Department:

Discussion ensued in regards to individual lines and recommended changes.

Electricity line increased by \$300.00 from \$1,700.00 to \$2,000.00

Propane line increased by \$300.00 from \$2,000.00 to \$2,300.00

Equipment maintenance line increased by \$1,000.00 from \$12,000.00 to \$13,000.00

Computer Support line increased by \$300.00 from \$1,400.00 to \$1,700.00

Selectmen recommended increase for Fire Department is \$1,900.00 from \$62,480.00 to \$64,380.00

Lenny motioned to approve selectmen's recommended increase of \$1,900.00 for a total of \$64,380.00, Doug second, voice vote taken, 5 in favor, 1 abstention.

Emergency Management:

Emergency Management line decreased by \$4,000.00 from \$5,000.00 to \$1,000.00

Selectmen recommended decrease for Emergency Management is \$4,000.00 from \$5,000.00 to \$1,000.00

Lenny motioned to approve selectmen's recommended decrease of \$4,000.00 for a total of \$1,000.00, Anna second, voice vote taken, 6 in favor, 0 opposed.

Emergency Management Forest Fire:

No change to this section.

Selectmen recommended budget request in the amount of \$3,000.00

Lenny motioned to approve selectmen's recommended budget request of \$3,000.00, Laura second, voice vote taken, 6 in favor, 0 opposed

Highway Executive:

Discussion ensued in regard to individual lines and recommended changes.

Wages line increased by \$701.00 from \$131,299.00 to \$132,000.00

Road Agent Wages line increased by \$2,230.00 from \$62,770.00 to \$65,000.00

Overtime line decreased by \$4,543.00 from \$19,543.00 to \$15,000.00

Office Administrative Assistant line decreased by \$1,240.00 from \$6,240.00 to \$5,000.00

Selectmen recommended increase for Telephone line is \$200.00 from \$2,800.00 to \$3,000.00

Laura motioned to decrease Telephone line by \$200.00 from \$3,000.00 to \$2,800.00, Tracy 2<sup>nd</sup>, voice vote taken, 6 in favor, 0 opposed. The amount of \$2,800.00 for Telephone line is the same as budgeted for the 2022 budget year.

Uniforms line increased by \$3,050.00 from \$6,600.00 to \$9,650.00

Diesel fuel line increased by \$18,000.00 from \$32,000.00 to \$50,000.00

Vehicle Repair line increased by \$4,000.00 from \$51,000.00 to \$55,000.00

Equipment Purchase line increased by \$1,500.00 from \$1,500.00 to \$3,000.00

Selectmen recommended increase for Highway Executive is \$24,398.00 from \$340,602.00 to \$365,000.00

Budget Committee recommended increase to Highway Executive is \$24,198.00 from \$340,602.00 to \$364,800.00

Anna motioned to approve Budget Committee recommended increase of \$24,198.00 for a total of \$364,800.00, Lenny 2<sup>nd</sup>, voice vote taken, 5 in favor, 1 opposed

Highway Other:

Discussion ensued in regard to individual lines and recommended changes.

Laura motioned to decrease Highway Rental and Leases line by the amount of \$2,000.00 from the Selectmen recommended amount of \$15,500.00 to \$13,500.00, Tracy 2<sup>nd</sup>, voice vote taken, 5 in favor, 1 opposed  
The amount of \$13,500.00 for Highway Rental and Leases line is the same as budgeted for the 2022 budget year.

Culverts line increased by \$1,500.00 from \$7,000.00 to \$8,500.00

Hot Top line increased by \$10,000.00 from \$145,000.00 to \$155,000.00

Gravel line increased by \$5,000.00 from \$35,000.00 to \$40,000.00

Salt line increased by \$1,500.00 from \$16,500.00 to \$18,000.00

Winter Sand line increased by \$5,000.00 from \$35,000.00 to \$40,000.00

Selectmen recommended increase for Highway Other is \$25,000.00 for a total of \$284,100.00

Budget Committee recommended increase for Highway Other is \$23,000.00 for a total of \$282,100.00

Lenny motioned to approve Budget Committee recommended increase of \$23,000.00 for a total of \$282,100.00, Anna 2<sup>nd</sup>, voice vote taken, 5 in favor, 1 opposed.

Highway Executive and Other Total:

Selectmen recommended total increase for Highway Executive and other is \$49,398.00 from \$599,702.00 to \$649,100.00

Budget Committee recommended total increase for Highway Executive and other is \$47,198.00 from \$599,702.00 to \$646,900.00

Lenny motioned to approve Budget Committee recommended increase of \$47,198.00 for a total of \$646,900.00, Doug 2<sup>nd</sup>, voice vote taken, 5 in favor, 1 opposed.

Next meeting will be on 12/15/22 at 6:30pm.

Upcoming dates of importance:

Budget Committee Public Hearing is scheduled for Thursday January 12<sup>th</sup>, 2023, at 7:00pm, snow date of Friday January 13<sup>th</sup>, 2023, at 7:00pm

Budget Committee is required to present their final budget to the Selectmen no later than January 26, 2023

First Deliberative Session scheduled for Thursday February 9<sup>th</sup>, 2023, at 7:00pm, snow date of Friday February 10<sup>th</sup>, 2023, at 7:00pm

Danbury Town Voting Day scheduled for March 14<sup>th</sup>, 2023

Lenny motioned to adjourn at 8:25 pm, Laura 2<sup>nd</sup>, verbal vote taken, all in favor.

Respectfully submitted,

*Douglas Boisvert*