

Town of Danbury
Municipal Budget Committee – Meeting Minutes
December 21st, 2023

Call to Order 6:30 pm

Meeting will be digitally voice recorded.

Members present: Jim Phelps, Doug Boisvert, Jessica Hatch (Selectman's rep), Anna Hullinger, Lenny Ryan, Karen Pagett

Members absent: Breanna Huntoon

Public present: Maggie Fellows, Tracy Shepard

Old business:

Meeting minutes from December 14th, 2023 reviewed, no amendments required.

Lenny motioned to approve minutes as written, Anna 2nd, approved by voice vote.

Doug will send approved minutes to Jessica and Cathy Jo Hatch to be posted on the Town of Danbury website.

New business:

Budget worksheet handed out by Jessica.

Highway:

Discussion ensued in regards to Road Agent wages.

Selectmen recommending an increase to Road Agent wages of \$3,000.00 from \$63,000.00 to \$68,000.00.

Lenny motioned to increase the already approved budget committee amount for Road Agent wages of \$65,000.00 to \$68,000.00, Jessica 2nd, raise of hand vote taken, 3 in favor, 3 opposed, motion fails.

Anna motioned to increase the already approved budget committee amount for Road Agent wages of \$65,000.00 to \$66,000.00, Doug 2nd, voice vote taken, 5 in favor, 1 opposed.

New total for Highway Executive changes from \$380,680.00 to \$381,680.00

New total for Highway Executive and Highway other changes from \$663,680.00 to \$664,680.00

Jim motioned to increase the already approved budget committee amount for Highway Executive and Highway Other of \$663,680.00 to \$664,680.00, Karen 2nd, voice vote taken, 6 in favor, zero opposed.

Discussion ensued in regards to recent theft and trespassing at the Town of Danbury Highway property.

General Government Buildings:

Discussion ensued in regards to Maintenance and Repairs line.

Repairs needed to Library roof, window sills, front doors, chimney/roof flashing repair, insulation.

Chimney leaking issue at Town Hall.

Selectmen looking at security options at the Town of Danbury Highway Department building.

Discussion only, no votes taken.

Capital Reserves/Warrant Articles:

Discussion ensued in regards to individual lines and recommended changes.

Road Construction Capital Reserve:

Selectmen recommended \$75,000.00; Budget Committee recommended \$75,000.00

Highway Equipment Capital Reserve:

Selectmen recommended \$50,000.00; Budget Committee recommended \$50,000.00

(this amount may be moved to Highway Truck Capital Reserve; specifics of warrant article verbiage may require this change)

Bridge Funds Capital Reserve:

Selectmen recommended \$25,000.00; Budget Committee recommended \$25,000.00

Property Revaluation Capital Reserve:

Selectmen recommended \$7,000.00; Budget Committee recommended \$7,000.000

Building Capital Reserve:

Selectmen recommended \$23,000.00; Budget Committee recommended \$23,000.00

Lenny motioned to accept the Selectmen's Capital Reserve recommendation of \$180,000.00, Anna 2nd, voice vote taken, 6 in favor, zero opposed.

Town of Danbury Operating Budget:

Jim motioned to accept the Budget Committee's recommended increase of \$53,091.00 from \$1,555,075.00 to \$1,608,166.00, Lenny 2nd, voice vote taken, 6 in favor, zero opposed.

Total of \$1,608,166.00 does not include the previously voted on amount of \$180,000.00 for Capital Reserves/Warrant Articles.

Total Town of Danbury budget including Operating Budget (\$1,608,166.00) and Capital Reserves/Warrant Articles (\$180,000.00) recommended by the Budget Committee is \$1,788,166.00

Jim motioned to adjourn at 7:10 pm, Karen 2nd, verbal vote taken, all in favor.

Next meeting is on Thursday, January 11th following the public hearing

Upcoming meeting/hearing dates:

January 11th, 2024 Bond hearing for proposed Fire Safety Building at 6:30pm

January 11th, 2024 Budget Public Hearing at 7:00pm

Respectfully submitted,

Douglas Boisvert