

## **Town of Danbury**

### **Municipal Budget Committee – Meeting Minutes**

**November 2, 2023**

Call to Order 6:37 pm

Members present: Lenny Ryan, Doug Boisvert, Anna Hullinger, Laura Upton Baker, Jessica Hatch (Selectman's rep), Jim Phelps, Breanna Laura (arrived 6:50 pm)

Public present: Ruby Hill

Meeting will be digitally voice recorded.

Old business:

Meeting minutes from August 24, 2023:

Minutes read to committee per Anna's request; no amendments required.

Jessica motioned to approve minutes as is, Anna 2<sup>nd</sup>, approved by voice vote.

Doug will send approved minutes to Jessica to be posted on the Town of Danbury website.

New business:

Highway Department to present budget next week, November 9<sup>th</sup> 2023.

Police Department will present budget once the new part time Chief has a chance to review the current budget. Chief Kelby will be starting on Monday November 6<sup>th</sup> 2023.

Fire Department

Chief Martin presented the budget line by line.

Discussion ensued in regards to the budget handout provided by Chief Martin.

Medical services line proposed reduction by \$250.00 from \$250.00 to zero.

Electricity line proposed reduction by \$200.00 from \$2,000.00 to \$1,800.00

EMS Supplies line proposed increase by \$500.00 from \$8,000.00 to \$8,500.00

Computer Support line proposed increase by \$300.00 from \$1,700.00 to \$2,000.00

Lake Region Fire Aid line proposed increase by \$2,692.74 from \$17,907.13 to \$20,599.87

Emergency Management line proposed increase by \$500.00 from \$1,000.00 to \$1,500.00

Currently waiting for Bristol Ambulance service to provide cost for 2024 budget session.

Jim asked if the Forest Fire line can be reduced by \$2,000.00 from \$3,000.00 to \$1,000.00, Chief Martin will Review and advise at his earliest convenience.

Anna handed out a packet with budget information for the board to review.

Executive:

Discussion ensued in regards to professional services line overage, computer support line potential increase, training wages line potential increase and potential addition of adding tax card information to the Town of

Danbury website, this might end up being moved to the Tax Mapping line, Jessica to gather the required information and report back when she has it available.

**Town Meeting:**

Discussion ensued in regards to potential increase of this line due to upcoming 2024 election, Jessica will advise with more information when available.

**Health Insurance:**

Discussion ensued in regards to increase to health insurance cost, 15.6% increase

**Unemployment (Workman's Compensation):**

Discussion ensued in regards to increase to unemployment insurance cost, 25% increase

**Planning Board:**

Discussion ensued in regards to increase to professional services, legal counsel costs increased this year.

**Library:**

Discussion ensued in regards to building repairs, these expenses will fall under General Government Building (GGB) maintenance and repairs, working on final amount to be requested, Jessica will gather required information and report back.

**Highway:**

Discussion ensued in regards to storing used oil containers for waste oil furnace and the need to place under cover, options to determine options for storage or additional storage building/container.  
Discussion ensued in regards to work to be done in the break room at Highway department, more information to be presented at the next meeting.

Jim motioned to adjourn at 7:35 pm, Doug 2<sup>nd</sup>, verbal vote taken, all in favor.

**Next meeting is on Thursday, November 9<sup>th</sup> at 6:30 pm**

Respectfully submitted,  
*Douglas Boisvert*