

Town of Danbury
Municipal Budget Committee – Meeting Minutes
November 9th, 2023

Call to Order 6:35 pm

Meeting will be digitally voice recorded.

Members present: Lenny Ryan, Doug Boisvert, Jim Phelps, Jessica Hatch (Selectman's rep)

Members absent: Anna Hullinger, Laura Upton Baker, Breanna Laura

Public present: Maggie Fellows

Co-chair Jim Phelps presiding over meeting.

Old business:

Meeting minutes from November 2nd, 2023:

Minutes reviewed; no amendments required.

Lenny motioned to approve minutes as submitted, Jessica 2nd, approved by voice vote.

Doug will send approved minutes to Jessica and Cathy Jo Hatch to be posted on the Town of Danbury website.

New business:

Highway Department

Road Agent Jeremy Cornell presented the budget line by line.

Discussion ensued in regards to handout provided by Road Agent Cornell.

Executive section:

Wages line proposed increase by \$9,280.00 from \$128,000.00 to \$137,280.00

Road Agent salary line proposed increase by \$5,000.00 from \$63,000.00 to \$68,000.00

Overtime line proposed increase by \$4,000.00 from \$15,000.00 to \$19,000.00

Temporary help line proposed increase by \$10,000.00 from \$2,000.00 to \$12,000.00

Office help line proposed increase by \$2,000.00 from \$5,000.00 to \$7,000.00

Medical line proposed increase by \$150.00 from \$500.00 to \$650.00

Uniforms line proposed increase by \$2,350.00 from \$9,650.00 to \$12,000.00

Heating oil line proposed increase by \$500.00 from \$2,000.00 to \$2,500.00

General supplied line proposed increase by \$1,000.00 from \$17,000.00 to \$18,000.00

Diesel Fuel line proposed increase by \$3,000.00 from \$50,000.00 to \$53,000.00

Repairs line proposed increase by \$5,000.00 from \$55,000.00 to \$60,000.00

Road Agent milage line proposed increase by \$250.00 from \$150.00 to \$400.00

Proposed total for executive section is \$42,350.00 from \$358,800.00 to \$401,330.00

Highway Other section:

Rentals & Leases line proposed increase by \$1,500.00 from \$13,500.00 to \$15,000.00

Culverts line proposed increase by \$1,500.00 from \$8,500.00 to \$10,000.00

Hot Top/Construction line proposed increase by \$10,000.00 from \$155,000.00 to \$165,000.00

Gravel line proposed increase by \$5,000.00 from \$40,000.00 to \$45,000.00

Winter sand line proposed increase by \$8,000.00 from \$40,000.00 to \$48,000.00

Proposed new line for Hazard Tree Removal of \$5,000.00

Proposed total for Highway Other section is \$31,000.00 from \$282,100.00 to \$313,100.00

Total proposed increases to Highway Department budget of \$73,530.00 from \$640,900.00 to \$714,430.00

Topics of discussion during the Highway Budget presentation:

Wages increases for Highway Department employees, Road Agent salary, overtime help, temporary help, office help, medical, uniforms, heating oil, general supplies, diesel fuel, repairs, road agent milage, rentals & leases, culvert replacement projects, gravel, winter sand, hazard trees, container for waste oil drum storage (possible grant money available), breakroom renovation, guard rail replacement, security issues, hot top projects.

Transfer Station budget handout provided by Jessica.

Brief discussion ensued in regards to Transfer Station budget.

Will review at next meeting.

Fire Department:

Bristol Ambulance line proposed increase by \$10,070.87 from \$57,054.26 to \$67,125.13

This information was not available at the last meeting.

Using the same formula that they have used in the past.

Working on scheduling the following departments to attend a future meeting:

Transfer Station

Library

Cemetery

Recreation Department

Police Department:

Chief Kelby met with the town office this week, tentatively adding to the schedule for next week's budget committee meeting.

Lenny motioned to adjourn at 7:35 pm, Jim 2nd, verbal vote taken, all in favor.

Next meeting is on Thursday, November 16th at 6:30 pm

Respectfully submitted,

Douglas Boisvert