

Town of Danbury
BOARD OF SELECTMEN MEETING MINUTES
Wednesday, September 20, 2023, 6:00 PM

Members present: Jessica Hatch, Chair, Ruby Hill, Tracy Shepard

Also present, Karen Padgett, Administrative Assistant

Chairperson Hatch opened the meeting at 6:08pm

Cathy Vincevic, Library Trustee, met with the Board to go over a quote received for work needed at the George Gamble Library.

The work includes:

- Scrape and sand all exterior trim and doors. Prime and re-paint with premium exterior paint.
- Slate roof repair
- Chimney repair
- Removal of attic insulation, adding a water barrier and replacing all with new rock wool insulation

There is not enough money in the budget for all the repairs. The Board decided to do the slate roof repair at a cost of \$4,335 using \$4,000 from the government building capital reserve fund and the balance from the general government building budget. The remainder of the repairs will be budgeted for next year.

Ruby made a motion to approve the minutes of 9/6 , 9/13 and 9/14, seconded by Tracy. Motion passed 3-0.

Consent/Signature Agenda

- Payroll and accounts payable
- August bank reconciliations
- Letter to John Schurger(previously signed)
- Land use change bills to sign – previously approved
 - 404-005-002 Cook/\$3,000
 - 413-018 Sullivan/\$150

Jessica motioned to approve the consent agenda, seconded by Ruby. Motion passed 3-0.

Building Permit Applications

- 38-2023B Ardine 24 Railroad Dr/201-134 – remove mobile home and replace with another
Jessica motioned to approve, seconded by Tracy. Motion passed unanimously.
- 39-2023B Harvey 277 Littlefield Rd/411-073/8 x 4 woodshed/ Jessica motioned to approve, seconded by Ruby. Motion passed unanimously.
- 40-2023B Huyler Brad Chase Rd/406-213/complete original project/add 4’ porch and electric
Jessica motioned to approve, seconded by Ruby. Motion passed unanimously.

Driveway Permit Application

- Davis/416-064-006/New Canada Road/Jessica motioned to approve, seconded by Ruby. Motion carried 3-0.

At 6:30 Jessica made a motion to go into nonpublic session per RSA 91-A:3, II(b) *The hiring of any person as a public employee.*

Motion seconded by Ruby and passe unanimously.

At 6:55 Jessica motioned to return to public session, seconded by Ruby. Motion passed unanimously.

Old Business

- Jessica motioned to accept the report of the locally elected auditors, seconded by Ruby. Motion passed unanimously.

New Business

- Ruby would like to recognize employees for milestones of years worked. She suggested this could be done at the deliberative session, giving out a small gift to employees who have worked a certain number of years. Tracy and Jessica are in favor of this for year-round full and part-time employees.
- Karen mentioned that the oil tanks in the shed behind the Town Hall need to be emptied and removed. Also, the brush surrounding the Town Hall should be cut back as it is encroaching on the building.

Selectmen

Tracy reported that he heard shooting recently and it sounded like it was coming from the area of the Transfer Station.

Jessica would like to have a letter prepared for the owners of 90 Littlefield Rd. They are building a shed and do not have a building permit on file.

At 7:32 Ruby made a motion to go into nonpublic session per RSA 91-A:3, II(b) *The hiring of any person as a public employee.*

The motion was seconded by Jessica and passed unanimously.

At 9:06 Ruby motioned to return to public session, seconded by Jessica. Motion passed unanimously.

FYI

- Mango has still not received fire panel that we contracted for last year
- NHMA notice re additional highway and bridge funds voted for this year – may be used to supplement (not supplant) local budgets
- NHMA State budget summary
- White Farm auction 10/21/23
- Vacation request

At 9:07 Jessica motioned to adjourn, seconded by Ruby. Motion carried. Meeting adjourned.

Respectfully submitted, Karen Padgett, Administrative Assistant