

Town of Danbury

BOARD OF SELECTMEN MEETING MINUTES

Wednesday, August 2, 2023, 6:00 PM

Members present: Jessica Hatch, Chair, Tracy Shepard, Ruby Hill
Also present, Karen Padgett, Administrative Assistant

Appointments 6pm David Croft, Merrimack County Sheriff
Tricia Taylor

Also present Rebecca Huntoon, AA to Police Department

Chairperson Hatch opened the meeting at 6:00pm

Sheriff Croft was in at the request of the Board of Selectmen to discuss contracting with the Sheriff's Office for some patrol hours. Sheriff Croft is willing to offer as much as he can, whenever he can, but probably only up to 12 hours of patrol per week. This would be on a volunteer basis for his officers, beyond the hours they are currently working. The cost to the Town is the special detail rate of \$88 per hour, which includes the hourly wage, the cruiser and administration.

He also offered to assist in the hiring process for a new chief, including putting together an oral hiring board, background investigation and psychological evaluation at no cost to the Town.

The Sheriff will meet with his captains to see if they can make this work and get back to the Board next week with an answer.

Tricia Taylor, Town Clerk and Tax Collector, met with the Board to explain potential overages in her budget line item for postage. The office received a refund from the USPS for stamped envelopes ordered in error. The refund gets deposited back into the Town general fund.

Ruby made a motion to approve the minutes of July 19, seconded by Tracy. Motion passed 3-0.

Consent/Signature Agenda

- Payroll and accounts payable
- Letters to NH Liquor Commissioner re Ragged Mt Resort expanding liquor license
- PA-28 form(indicating not using PA-28 form for 2024)
- Courtesy notices – Hutchens 409-035 and Overlock 411-038

Jessica motioned to approve the consent agenda, with a hold on the notice to Overlock pending further research, seconded by Ruby. Motion passed 3-0.

Building Permit Applications

- 31-2023B WOOD & MARTIN/415-076 86 Walker Brook Rd/add 2 dormers and enlarge cupola/Jessica motioned to approve, seconded by Tracy. Motion carried.
- 32-2023B SWART & PATRICK/411-082-005/60 Wiggin Rd/New log home/Jessica motioned to approve, seconded by Ruby. Motion carried.
- 33-2023B HAMILTON/410-033 306 Taylor Hill Rd/26 panel rooftop solar/Jessica motioned to approve, seconded by Ruby. Motion carried.
- 34-2023B BAPTISTA/406-201 34 Cloutier Rd/24 panel freestanding solar tracker PV array /Jessica motioned to approve, seconded by Ruby. Motion carried.

Old Business

- Robin Reinhold, Finance Officer for the Newfound Area School District, emailed a corrected student list that appears to more accurately reflect the student count of the Danbury Elementary School.

- Jessica spoke with Reginald Glines of the Ragged Mountain Bible Church about the church property at 33 High Street. They plan to remove any items from the church that they need and turn it over to the Town. There is a problem with the title to the property, so the Town will have to assess taxes on the property and take it by tax deed after three years of unpaid taxes.
- Karen received a phone inquiry about placing a tiny home on a property with a house. She verified with the Board that one ADU is allowed per the Land Use and Zoning Ordinance. There is no minimum square footage, however, a state approved and installed septic system or a tie-in to the existing septic system is needed.

New Business

- Bonnie Fletcher wrote to the Board asking to please do some work to very top of Ragged Mt Road, ditch work and repaving at the very top of the road by the mailboxes. Jessica will ask the Road Agent to take a look at it and possibly add some gravel up there to fill along the mailboxes.

Selectmen

Jessica spoke with the Road Agent about a quote for the Walker Brook bridge. Ruby said for that amount of money at least 3 quotes should be obtained. If he is not getting any responses, at least he needs to have an email or letter showing he requested it. Currently the bridge fund has approximately \$170,000.

Jessica read into the record a quote for the installation of windows at the highway garage. The quote did not include labor costs. Currently there is not enough money left in the government building budget to do this project. It will have to wait until next year.

Ruby is still looking into the possibility of getting banners for the poles around Town for next year and possibly having sponsors for each banner.

Tracy relayed a concern from Jim Larkin that the cruiser batteries may be draining because they are not driven. Jessica said that they are started most days of the week.

The Personnel Policy and the Financial Policy will be reviewed one more time at the next meeting.

FYI

- Ron Trudel – Solid Waste Operator certification
- June and July property Sales
- NHMA free financial policies classes
- Copy of voluntary merger form given to Planning Board 409-088 and 409-090
- Septic approval – Knight – 8 Leeds Hill Road
- Approved vacation request - highway

At 7:45 Ruby motioned to adjourn, seconded by Jessica. Motion carried. Meeting adjourned.
The next meeting of the Board of Selectmen will be held on Wednesday, August 16, 2023, at 6pm.

Respectfully submitted, Karen Padgett, Administrative Assistant