

Town of Danbury

BOARD OF SELECTMEN MEETING MINUTES

Wednesday, August 16, 2023, 6:00 PM

Members present: Jessica Hatch, Chair, Ruby Hill
Absent Tracy Shepard
Also present, Karen Padgett, Administrative Assistant

Appointments Steven Nilhas, NASD Interim School Superintendent
Road Agent Cornell

Chairperson Hatch opened the meeting at 6:00pm

Steven Nilhas attended the meeting at the invitation of the Selectboard. He is the Interim Superintendent of the Newfound Area School District. Mr. Nilhas comes to the position with a total of 33 years in education, 30 of those in administration. Having grown up on a farm in Kansas, he has a “strong affinity with people in small towns.” He is appreciative of the fact that Danbury wants to keep the elementary school in town.

Road Agent Cornell stated that he has reviewed the sand bids. Jessica made a motion to accept the bid from Phelps Construction at \$11/yard, 4000 CY to be delivered to the highway garage. Motion seconded by Ruby and passed 2-0.

All of the highway trucks have been inspected.

Regarding the replacement of the Walker Brook Rd bridge, he has not received a reply from Erin Darrow of Right-Angle Engineering about bridge design. Nor has he gotten a reply from Beck and Bellucci for a quote. The quote from Hanson is a wooden deck bridge with a 50-year guarantee.

NH DOT contacted the Town regarding required signs that are missing from the Jack Wells bridge.

Cornell has ordered the signs to rectify the situation .

He has requested quotes for the paving of the Ford Mill bridge with 1 ½ “ of pavement. He expects that it will be \$5,000 - \$7,000.

Ruby made a motion to approve the minutes of August 2, seconded by Jessica. Motion passed 2-0.

Consent/Signature Agenda

- Payroll and accounts payable
- July bank reconciliation
- Timber tax bills
 - 23-111-01-T LeClair/415-002 \$2,302.99
 - 23-111-04-T Wason/412-062/\$11,199.55

Jessica motioned to approve the consent agenda, seconded by Ruby. Motion passed 2-0.

Old Business

- The Board approved copy for the administrative assistant help wanted ad. It was decided to place the ad in the Kearsarge Shopper, on the Town of Danbury website and on Facebook.
- The Board approved an updated highway excavation application(formerly road encroachment permit application). The new form will be sent to Horizons Engineering for the new subdivision on Ragged Mountain Road that will require conduit under the road.
- The new recycled clothing bin will be delivered tomorrow to the Transfer Station.

New Business

- Estimated revenues were discussed and finalized for the report due to the NH Department of Revenue on September 1.

Selectmen

Work continued on the Personnel Policy. Also, the draft revision of the Financial Policy was given out for review.

FYI

- Right to know request and response
- Highway block grant
- Thank you from CAP
- Vacation slip

At 7:45 Ruby motioned to adjourn, seconded by Jessica. Motion carried. Meeting adjourned.
The next meeting of the Board of Selectmen will be held on Wednesday, September 6, 2023, at 6pm.

Respectfully submitted, Karen Padgett, Administrative Assistant