

Town of Danbury

BOARD OF SELECTMEN MEETING MINUTES

Wednesday, July 19, 2023, 6:00 PM

Members present: Jessica Hatch, Chair, Tracy Shepard, Ruby Hill
Also present, Karen Padgett, Administrative Assistant

Appointments Tom Austin, representing Anne Everly re Sheldon Rd property 409-088

Chairperson Hatch opened the meeting at 6:13pm

Ruby made a motion to approve the minutes of July 5, seconded by Tracy. Motion passed 3-0.

Tom Austin

Tom is representing a client, Anne Everly, who owns two abutting properties on Sheldon Rd (409-088 and 409-090). She is planning to merge the two properties and would like to build on 409-088. When the subdivision that included this lot was approved in 1987, lot "B" which is now 409-088, was designated a non-buildable lot. Town Attorney, Nathan Midolo, advised the Board that the property owner will have to apply to the Planning Board to amend the original plan to remove the restriction. Tom will move forward with the Planning Board.

Consent/Signature Agenda

- Payroll and accounts payable
- June bank reconciliations
- Sign permit application – Friends of Northern Rail Trail
- Moran – 2nd notice no building permit 72 Spa Rd
- Jon Schurger response letter

Jessica motioned to approve the consent agenda, seconded by Ruby. Motion passed 3-0.

Building Permit Applications

- **29-2023B Connolly** 89 Hemlock 406-023/New Home and garage/Ruby motioned to approve, seconded by Tracy. Motion passed 3-0.
- **30-2023B Leighton** 30 Barry Highlands 409-036/ storage shed/Jessica motioned to approve, seconded by Ruby. Motion passed 3-0.
- Driveway permit application – Everly – Sheldon Rd/409-088/Jessica motioned to approve the driveway permit with the Road Agent's conditions as described on the application, seconded by Ruby. Motion passed 3-0.

Old Business

- The Road Agent has requested the Board approve a credit account at ProGear Outfitters located at the Tilton Outlet Mall. This request is on hold until the Board has more information on the need for it.
- A call was received from an applicant for the Police Chief position on the status of his application. No interviews or call backs have been held to date.
- The area school district recently sent the Selectmen's office a student list that appears to be in error because it shows only 36 students at Danbury Elementary School. DES has over 70 students. When brought to the attention of the district finance officer, she said she would look into it.

New Business

- Steve Nilhas is the new Superintendent of SAU 4. He has offered to attend a Selectmen's meeting to introduce himself, to answer questions and to listen to any concerns.
- The Board received a request to use Independence Park for the Huntoon/Perkins family reunion on August 13 for the day. They will rent a port-a-potty and may put up some canopy tents.
- The Town Hall fire alarm sounded today. Danbury Fire Department came and discovered there was dust in one of the smoke detectors. Captain Moran recommends having the smoke detector serviced. Also, he has received a response from the State Forest Fire Warden about the

Independence Park fire pit. He was unable to attend tonight's meeting but will report to the Board on this later.

Selectmen

Ruby reported on the meeting of the Danbury Education Foundation that was formed in response to the DES overcrowding issue. Those present at the meeting want elementary education to remain in Danbury, not moved to another town.

Jessica attended the most recent meeting on the Local Emergency Operations Update. One question posed is where to locate a temporary emergency shelter. If the DCC is the preferred location, a new generator is needed. If a grant cannot be obtained for this purpose, it should be budgeted for in the 2024 budget. The estimated cost is \$20,000.

She also reported on the most recent Safety Services Building Committee meeting. By vote of the committee, it was decided that the building should be Fire Department only, with the Police Department housed in the current Fire Station. Architect *Jessica Cook* is almost finished with the feasibility study. An estimate of building costs is yet to be determined.

The Board of Selectmen continued work on the Personnel Policy revision.

FYI

- Notice of voluntary merger submitted – Everly
- Letter of thanks from Town of Alexandria for mutual aid in road repair
- Transfer Station facility sign for entrance ordered using NH the Beautiful points
- Septic approvals – Lavorgna 409-007/Swart Wiggin Rd 411-082-005
- Quarterly NHES filed

At 7:44 *Ruby* motioned to adjourn, seconded by *Jessica*. Motion carried. Meeting adjourned. The next meeting of the Board of Selectmen will be held on Wednesday, August 2, 2023, at 6pm.

Respectfully submitted, Karen Padgett, Administrative Assistant