

Town of Danbury
BOARD OF SELECTMEN MEETING MINUTES
Wednesday, June 21, 2023, 6:00 PM

Members present: Jessica Hatch, Chair, Tracy Shepard, Ruby Hill
Also present, Karen Padgett, Administrative Assistant

Chairperson Hatch opened the meeting at 6:07pm

Ruby made a motion to accept the minutes of June 7 as amended for a typographical error, seconded by Jessica. Motion passed 3-0.

Consent/Signature Agenda

- Payroll and accounts payable
- May bank reconciliations
- Voluntary change of address form for Sanville – Juniper Meadow Rd
- Courtesy notice – Kilkenny 4 Powers Rd 418-023

Jessica motioned to approve the consent agenda, seconded by Ruby. Motion passed 3-0.

Building Permit Applications

- 25-2023B Little/Hilliker/49 Sheldon Rd/409-083 – new 3bedroom 3 bath modular home/Jessica motioned to approve, seconded by Tracy. Motion passed unanimously.
- 26-2023B Alexander/38 Challenge Hill/415-049-23 module roof mounted solar array/ Jessica motioned to approve, seconded by Ruby. Motion passed unanimously.
- Renew for 1 year building permit 23-2022B approved on 8/3/2022 – Sanville 3-bedroom home – Juniper Meadow Road 412-025/ Jessica motioned to approve, seconded by Ruby. Motion passed unanimously.

Purchase Orders

- **Fire Department \$780** for 13 CPR training/Jessica motioned to approve, seconded by Ruby. Passed 3-0.
- **Fire Department \$1233** for onboard battery charge/ Jessica motioned to approve, seconded by Ruby. Passed 3-0.
- **Fire Department \$690** for pump testing/ Jessica motioned to approve, seconded by Tracy. Passed 3-0.
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Old Business

- The cell phone account previously used by Sgt. Marvin has been cancelled.
- The 2010 Fire Department command vehicle has been sold by Auctions International. The highest bid was \$810. Tyler Richardson of Auctions International will contact the buyer to make arrangements for pick up. Currently the vehicle is at Moran Auto Repair.
- An ad for a part time Police Chief was placed in the Concord Monitor, the Valley News, on Indeed, the NH Municipal website and the town website. Ruby questioned why the Town can't advertise and change the chief position to full time. Jessica responded that it is mandatory that any full-time police officer be enrolled in the state retirement system. She believes that the Town would be obligated to contribute 31% of the officer/chief pay into the system. In addition, changing the position to full time would require a vote of the townspeople.

New Business

- There had been confusion with E911 with calls going to Franklin dispatch then having to be transferred to State Police. Now calls will go directly to NH State Police headquarters. Once normal police operations resume in Danbury, we will need to coordinate with E911 to update.

- Two complaints were received from neighbors about noise coming from a generator at a property on Deer Run Park. One of the residents expressed concerns about heavy equipment that was brought in to cut trees because he feels some of that area is wet. There are buildings on the property and a trailer. The Board will send out a letter to the property owner seeking compliance with the Danbury Land Use and Zoning Ordinance.
- The Board reviewed the tax deeding list for nonpayment of 2020 property tax. The deeding is scheduled for 6/29.

Selectmen

Tracy reported on the progress being made to insulate and finish the attic. He expects completion of the project in two weeks.

Tracy handed out and reviewed the results of the Joint Loss Safety Committee assessment of the highway garage. The day after the committee visit, the NH Department of Environmental Services did a spot inspection of the facility. The State will be sending a report of their observations. Once the correspondence is received from NH DES, the state's concerns will be addressed.

Ruby reported on the current status of the Ragged Mountain Resort subdivision application with the Planning Board. There are several more steps that need to be completed before the final review. The Deuink subdivision plan for multiple lots on Eastern District Road was denied based on the Board's interpretation and of the term "contiguous". The Planning Board sought legal counsel for clarification as well.

Ruby questioned what repairs have been done at the George Gamble Library. She recalled there were issues with the roof and chimney. There are grant funds available for historical building repairs and she is willing to write the grant. *Cathy Vincevic* of the Library Trustees will be invited to the next meeting of the Board of Selectmen to apprise the Board of repairs and improvements that have been made to the building.

Jessica spoke about the most recent Safety Services Building Committee meeting which was held at the proposed site on NH Route 104. There is still debate about whether to include the Police Department in the building.

Former Police Chief *Warn* has returned the cruiser, uniforms, and all equipment to the Town of Danbury.

The Board of Selectmen continued work on the Personnel Policy revision. *Ruby* has created a google doc with the revisions to date.

FYI

- Letters sent to tax exempt organizations that have not filed paperwork
- Letters sent re no report of wood cut - *Edic*
- NH DRA letter -everything is good with 2021 revaluation.
- Septic approval – *Cook /404-000-002/382 Forbes Mountain Rd*
- Town of *Boscawen* public notice for cell tower hearing

At 8:15 *Jessica* motioned to adjourn, seconded by *Tracy*. Motion carried. Meeting adjourned.

The next meeting of the Board of Selectmen will be held on Wednesday, July 5, 2023, at 6pm.

Respectfully submitted, Karen Padgett, Administrative Assistant