

Town of Danbury

BOARD OF SELECTMEN MEETING MINUTES

Wednesday April 19, 2023, 6:00 PM

Members present: Jessica Hatch, Chair, Tracy Shepard, Ruby Hill
Also, Karen Padgett, Administrative Assistant
Twila Cook, Treasurer
Jeremy Cornell, Road Agent

At 6:04pm Jessica Hatch opened the meeting.

Jessica motioned to approve the meeting minutes of 3/29/23 as corrected with one typographical error, seconded by Ruby. Motion passed 3-0.

Jessica motioned to approve the meeting minutes of 4/5/23 as written, seconded by Tracy. Motion passed 2-0 with 1 abstention.

Consent/Signature Agenda

- Payroll and accounts payable
- March bank reconciliations
- Current Use Application Marchand 197 Eastern District 410-002
- Intent to Cut – Sprague 412-007 Spear Hill Road
Taylor 409-103 and others North Rd
Pescinski 410-040 /NH Route 104/ Supplemental for 2022-2023 year
- Timber tax bill - Hackeman 22-111-11-T \$64.95
Pescinski 22-111-12-T \$554.77
McDonald No operation number – ok per Rick Evans \$173.66
Sprague 22-111-20-T \$173.91

Jessica motioned to approve the consent agenda, seconded by Ruby. Motion passed 3-0.

Driveway Permit Applications

- Driveway Permit for Beiler 411-083-002 Phelps Lane/Jessica moved to approve the driveway permit, seconded by Ruby. Motion carried 3-0.
- Driveway Permit for Pierce 406-240-001 Bohonon Rd/Jessica motioned to approve the driveway permit subject to the Road Agent's approval, seconded by Ruby. Motion carried 3-0.

Building Permit Applications

- **09-2023B Pierce**/Bohonon Rd/406-240-001/New Home 3 Bdrm, 2 Bth, 2 car garage/Jessica motioned to approve, seconded by Ruby. Passed unanimously.
- **10-2023B Puracchio**/34 Courtland Dr/201-106/ground mounted solar tracker/ Jessica motioned to approve, seconded by Tracy. Passed unanimously.
- **11-2023B Beiler**/Phelps Lane/411-083-002/44 x 36 shop/garage/ Ruby motioned to approve, seconded by Tracy. Passed unanimously.
- **12-2023B Mello**/37 Littlefield Rd/411-068/12 x 18 shed/ Jessica motioned to approve, seconded by Ruby. Passed unanimously.
- **13-2023B Morin et al**/Ford Mill Rd/408-039/22 x 26 shed on NICU land/ Jessica motioned to approve, seconded by Ruby. Passed unanimously.
- **14-2023B Miller et al**/ Ford Mill Rd/408-039/16 x 16 shed w/attached 16 x 10 covered picnic platform/ Ruby motioned to approve, seconded by Jessica. Passed unanimously.

Old Business

- The deed has been prepared to turn over Phelps Lane to the Town. The Selectboard must hold a public hearing as a final step before acceptance. The public hearing will be held on May 3 at 6:30pm.

- Jon Cline has completed the work to remove pipe and patch the roof and the ceiling in the furnace room. He noticed that the aluminum siding needs repair and offered to submit a quote.
- Marie Pelletier of Bar Harbor Bank dropped off documents for the tax anticipation note. The Board of Selectmen and the Treasurer signed the documents. Twila will return them to the bank.

New Business

- Sand bids for 2023 will be prepared and sent out.

Treasurer Twila Cook

The Board of Selectmen and the Treasurer reviewed the current financial policies and procedures. Additions, deletions, and corrections were made, and a first draft will be prepared for further review. The revision is a work in progress.

Jessica noted that the current personnel policy also needs an update.

At 6:30, Ruby made a motion to go into nonpublic session per

*RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, inwhich case the request shall be granted.*

Motion was seconded by Jessica. All in favor.

At 6:35, the Board returned to public session. No decisions were made and no votes taken.

Road Agent Cornell

The Road Agent and the Board of Selectmen submitted quotes for 2023 paving projects. Jessica made a motion to use GMI for paving this year. The motion was seconded by Ruby and passed 3-0.

The bridge over Walker Brook was discussed. Cornell stated that it is difficult to get quotes. Ruby noted that it is a requirement to get 3 bids and it is in the taxpayers' best interest to do so. It was suggested that it would be beneficial to have the bridge engineered first, then put it out to bid. The Road Agent will follow up on this.

The Board returned to public session at 6:35pm. No votes were taken and no decisions were made.

Selectmen

Ruby reported on the progress citizens are making to address the issue of overcrowding at Danbury Elementary School and the efforts being made to keep grades K-5 in Danbury.

At 8:52 Ruby motioned to adjourn, seconded by Jessica. Motion carried. Meeting adjourned.

The next meeting of the Board of Selectmen will be held on Wednesday, May 3, 2023, at 6pm.

Respectfully submitted, Karen Padgett, Administrative Assistant