

# Town of Danbury

## BOARD OF SELECTMEN MEETING MINUTES

Wednesday March 15, 2023, 6:00 PM

**Members present:** Jessica Hatch, Chair, Tracy Shepard, Ruby Hill  
Also, Karen Padgett, Administrative Assistant

At 6:04pm Jessica Hatch opened the meeting.

Ben Elder inquired about the Ragged Mountain subdivision hearing. Jessica told him the hearing was continued to the April 25<sup>th</sup> Planning Board meeting.

### Consent/Signature Agenda

- Payroll and accounts payable
- February bank reconciliations
- Timber tax bill -Bushaw/Antoine 22-111-13-T \$106.56
- Veterans' tax credit 411-050
- Land Use Change Tax /Keyes/Rozek 176 Waukeena Lake Rd/409-019 \$1,100

Jessica motioned to approve the consent agenda, seconded by Ruby. Motion passed 3-0.

### Building Permit Applications

- **05-2023B Phelps/257** Taylor Hill Rd/405-010 – Interior completion of existing house. Jessica motioned to approve, seconded by Tracy. Motion carried.
- **06-2023B Thomas/12** Wiggin Rd/411-082-002 – Completion of garage with future ADU. Jessica motioned to approve, seconded by Ruby. Motion carried.
- The Board received a request for “pre-building permit” for Al and Beth Desmarais for property at 46 Hoyt Brook Road. The Board will have the administrative assistant send a letter stating that the Board does not pre-approve building permits but does not see an issue with the structure as presented. Also, building permits have an expiration date of one year from the date of approval.

### Old Business

- The library heating issues have been resolved.
- While the acceptance of Phelps Lane as a town road was on the agenda, the Board has not yet received the road deed from the property owner. This agenda item will be moved to a future date.
- Karen informed the Board about responses received regarding courtesy notices sent to property owners for possible land use violations.

### New Business

- The Board received a letter from the NH Department of Transportation stating that bridge funding of \$1,170,000 may be available for the Bohonon Road bridge with a town share of \$234,000. This bridge is number 18 on a list of 65. Construction could be programmed in 2027 through 2032. A signature is needed to indicate that the Town is interested in the bridge funding. Jessica motioned to sign the letter of interest, seconded by Ruby. Motion passed 3-0.
- The Board reviewed a new address assignment for 148 NH Route 104. Zachary Branscom of the New Hampshire Bureau of Emergency Services and Communications indicated that the address is “slightly out of order” because it is a shared driveway and there is limited addressing space. The Board agreed that there are not many options, and they will accept the address assignment.

**Chief Martin** was in to discuss the command vehicle. It needs repairs and is probably not worth repairing. Jessica suggested selling the vehicle on an auction site using Tyler Richardson. There are also tires that could be sold as well.

A serviceman will be coming to service the fire department radios. He is not yet sure of the cost but will submit a purchase order “not to exceed”.

The Fire Department has purchased addressing signs with association funds. The Department will offer the signs for a donation to the Department.

### **Selectmen**

Jessica motioned to increase the pay for ballot clerks to \$12/hour and for supervisors of the checklist to \$15.

Ruby apologized for any errors in the dedication for Dale Cook in the Annual Town Report.

Ruby volunteered to work on a project to get banners on the poles from the Elementary School to US Route 4. The banners cost approximately \$70 apiece and each banner would have an individual sponsor.

Ruby attended the most recent School Board meeting and apprised the Select Board of the discussion regarding building needs. One idea she offered is the formation of individual districts under the same SAU.

Parents of DES students continue to advocate and fight to keep the 5<sup>th</sup> grade students in Danbury and ultimately to keep the Danbury Elementary School open. More information is being gathered about the cost of leasing a modular building. On March 23 the SAU Building Committee will be holding a listening session to hear ideas and concerns regarding building needs of the school district.

Tracy congratulated Jessica Hatch on her reelection for another 3-year term for Selectman. He also reported that many of the Town Hall lights have been converted to LED. The mercury lights in the main room will be changed as well. Jon Johnson, a licensed electrician, is volunteering his time for the installation.

Ruby nominated Jessica to be Chairman of the Board of Selectmen, with Tracy in agreement. The following ex officio positions were determined:

Jessica – Budget Committee

Ruby – Planning Board

Tracy – Safety Committee

Jessica – Safety Services Building Committee(will meet the 2<sup>nd</sup> Thursday of the month)

### **FYI**

- Driveway permit application for Oscar Leclair for timber harvest
- Email to Potters re current use map needed.

At 7:21pm Jessica motioned to adjourn, seconded by Ruby. Motion carried. Meeting adjourned. The next meeting of the Board of Selectmen will be held on Wednesday, March 29, 2023, at 6pm.

*Respectfully submitted, Karen Padgett, Administrative Assistant*